

**THE [INSERT NAME] CONGREGATION OF JEHOVAH'S WITNESSES:**

[INSERT ADDRESS 1, ADDRESS 2, TOWN/CITY, POSTCODE]

**MINUTES OF MEETING OF THE CHARITY TRUSTEES**

HELD ON: [insert date]  
AT: [insert address meeting location]  
IN ATTENDANCE: CHAIRMAN [Coordinator's name]  
SECRETARY [Congregation secretary's name]  
[Names of other elders in attendance]

Following correspondence with *The Kingdom Hall Trust*, charity registration number 275946, regarding a proposed dissolution of the charity known as [insert congregation name] congregation of Jehovah's Witnesses and merger of the charity known as [insert congregation name] congregation of Jehovah's Witnesses with *The Kingdom Hall Trust*, the Trustees have considered and agreed to the merger proposal. The trustees are satisfied that the proposed merger is in the mutual interests of both charities and that *The Kingdom Hall Trust* has similar/substantially similar charitable purposes to the congregation. In accepting the merger, the Trustees recommend that the assets of the congregation are transferred to *The Kingdom Hall Trust* which has similar objectives to the existing congregation. This recommendation is made pursuant to Article 10 of the Memorandum of Constitution.

A letter regarding the merger is to be read to the congregation on [insert date of next midweek meeting], and the following week a resolution will be presented to the congregation.

IT WAS HEREBY AGREED that a final meeting of the Trustees will be held to confirm that all matters relating to the merger of the congregation will have been finalised.

Chairman ..... (Name) ..... (Signature)

Secretary ..... (Name) ..... (Signature)

Date of signing: .....

**RESOLUTION FOR MERGING THE CHARITY**

WHEREAS we are satisfied that The Kingdom Hall Trust has charitable purposes similar to the purposes of the Charity known as \_\_\_\_\_ Congregation of Jehovah's Witnesses (Charity number .....) (the Charity). Pursuant to the *Memorandum of Constitution* adopted by the Charity on the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ we, the members of the Charity at a meeting of the Charity duly convened on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ hereby resolve under Article 10 of the said Memorandum to merge the Charity with The Kingdom Hall Trust, charity registration number 275946, and therefore: transfer (after all remaining liabilities have been paid) all assets of the Charity [including the property(ies) situated at [LIST THE ADDRESS OF ALL PROPERTIES THE CONGREGATION OWNS]] to The Kingdom Hall Trust.

THIS RESOLUTION was passed (unanimously/by a majority\*) of congregation members at the aforesaid meeting.

(\* Delete as appropriate)

Chairman ..... (Name) ..... (Signature)

Secretary ..... (Name) ..... (Signature)