

# Announcement

April 3, 2020

## FOR THE ATTENTION OF ALL ELDERS

1. **Optional Arrangement for Receiving a Zoom Account:** Many bodies of elders have chosen to use *Zoom* to hold congregation meetings during the COVID-19 pandemic. In view of this interest, the organization has used disaster relief funds to purchase a number of *Zoom* accounts for congregation use during this global crisis. This arrangement is *optional* and *confidential*. Bodies of elders that wish to participate will receive one *Zoom* account allowing 300 participants per meeting without the 40-minute time limit. Additionally, each *Zoom* account allows various brothers to serve as the *Zoom* host for meetings arranged by the body of elders.

2. If the body of elders is interested in receiving such a *Zoom* account, please *select one capable elder or ministerial servant* to receive and configure the *Zoom* account. Thereafter, he should submit the online request form available at [https://watchtower.formstack.com/forms/zoom\\_request](https://watchtower.formstack.com/forms/zoom_request). (The request form password has been provided to the coordinator of the body of elders.) Information should be entered *accurately* so as not to delay account processing. If an existing *Zoom* account is already being used for congregation meetings, the body of elders may decide to migrate to the organizational account. If so, the e-mail address associated with the current account may be submitted. However, a *jwpub.org* or *jw.org* e-mail address *cannot* be used for this arrangement. Within 24 hours of submitting the online request form, an e-mail from *Zoom* will be sent directly to the brother's e-mail address. Upon receipt, he should follow the instructions to set up the account and update his profile. Thereafter, he should configure the meeting settings as outlined in *Zoom Online Videoconferencing and Meetings*.

3. The organization is offering this arrangement to assist interested congregations to continue holding their meetings during this pandemic. Those desiring to assist their brothers by financially 'offsetting the need' may donate to the worldwide work in the usual manner, such as by using [donate.jw.org](https://donate.jw.org). (2 Cor. 8:14) Such generous contributions will also assist with ongoing relief efforts around the world.—2 Cor. 9:7.