



WATCH TOWER

BIBLE AND TRACT SOCIETY OF BRITAIN

THE RIDGEWAY LONDON NW7 1RN

TELEPHONE 020 8906 2211

TAE:TAO January 18, 2018

TO ALL BODIES OF ELDERS

Re: Donations for 2019 International Convention Travel

Dear Brothers:

We write further to the *Announcements and Reminders* (S-147) of January 2018 and are pleased to provide you with additional information regarding donations for the International Conventions in 2019.

By means of the announcement, you were informed that arrangements would be made to assist selected special full-time servants in foreign service to return to their homeland for these conventions. It also mentioned the opportunity for your congregation to contribute towards this arrangement by donating a recommended amount. We are pleased to see that many congregations have already enquired for further instructions on how they can support this initiative.

As mentioned in the announcement for congregations, “at the end of the 2019 convention season, any excess funds received by the branch office will be used for the worldwide work.” Therefore, please ensure that the resolution presented to your congregation includes a statement to this effect. The following resolution could be used: “In support of the arrangement to assist selected special full-time servants in foreign service to attend the 2019 conventions, we, the _____ Congregation, resolve to donate _____ (spread over the course of the year/in one payment). Any surplus funds from this arrangement will be used for the worldwide work.”

After the resolution has been considered and approved by the congregation, it should be given to the accounts servant who will process the donation of funds to the branch office. If you transfer donations to the branch office via jw.org, please submit this donation as a transaction for **Convention Travel (Resolution)**.

Any donations for this arrangement should be listed as a congregation expense in the “Congregation Expenditures” section of the *Monthly Congregation Accounts Report* (S-30). These donations will need to appear on the *Record of Electronic Funds Transfer* (TO-62) as a donation to “Convention Travel (Resolution)” which will need to be entered in the designated space for “additional category provided by jw.org, if any.” Congregations in Northern Ireland will instead need to record these donations on the *Contribution Remittance Form* (S-20) for the “Convention Travel (Resolution)” category; this category will need to be written on the blank line for “Other contribution.”

We consider it a privilege to assist special-full time servants serving in foreign lands. Undoubtedly, this arrangement will contribute to an “interchange of encouragement” at many conventions throughout the earth. (Rom. 1:12) We take this opportunity to send you our warm Christian love.

Your brothers.

Watch Tower B. & J. Society
OF BRITAIN