

TESTIGOS CRISTIANOS DE JEHOVÁ

Apartado postal 132 - 28850 TORREJÓN DE ARDOZ (Madrid)

DOMICILIO SOCIAL: Ctra. Torrejón a Ajalvir (M-108), km. 5 - 28864 AJALVIR (Madrid) • Teléfono: (+34) 918 879 700 • Fax: (+34) 918 879 702

January 1, 2018

TO ALL BODIES OF ELDERS

Ref.: *Announcements and Reminders*

Dear Brothers:

In an effort to reduce the number of letters sent to all bodies of elders and congregations, most announcements from the branch office will now be conveyed to congregations by means of the *Announcements and Reminders* (S-147) form. The first part of the form will contain information for the elders only. If there are announcements for the congregation, these will appear on a separate page of the form. Instructions on the form will indicate which announcements are to be read to the congregation and/or posted on the information board when applicable.

The *Announcements and Reminders* form will be released in the “Forms” section of the “Documents” tab on jw.org no more than once a month. When there are no announcements or reminders for a particular month, this will be noted on the jw.org screen. Information containing organizational policy will continue to be released by means of dated letters for ease of reference in *Index to Letters for Bodies of Elders* (S-22).

Thank you for your diligence and faithfulness in caring for the needs of the congregation. (Heb. 13:7) We send our warm Christian love.

Your brothers,

Testigos Cristianos de Jehová

c: Circuit overseers