



# INTERNATIONAL BIBLE STUDENTS ASSOCIATION

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Telephone 020 8906 2211

COB:COA November 23, 2017

TO ALL CONGREGATIONS

Re: Booking Hotels via the [ibsaconvention.org](http://ibsaconvention.org) Website

Dear Brothers:

We are very happy to be able to provide you with some details of your regional convention for 2018. [Announce venue.] The date of your convention can be found by logging in to our convention website, [www.ibsaconvention.org](http://www.ibsaconvention.org). The website will provide you with information and direction if you wish to book accommodation for the convention. However, please note that the website will not go live until **9:00 a.m. on Monday, December 11, 2017**. To access the website, please use the following password: [Announce password.]

As in previous years, a team of brothers has worked very hard to negotiate competitive rates with hotels local to our convention venues. These are the hotels that appear on our convention website. We are confident that, in the majority of cases, our negotiators have managed to obtain cheaper rates for our delegates than could be obtained by individuals booking outside of our website. Some hotels have refused to negotiate, believing that they have no need to reduce their prices as they will receive bookings anyway. These hotels have been excluded from our website. By making bookings only with hotels appearing on our website, we may be able to motivate previously uncooperative establishments to offer better rates in the future.

Once logged in to the [ibsaconvention.org](http://ibsaconvention.org) website, if you require assistance, there is a Frequently Asked Questions (FAQ) section, which should provide answers to the most commonly encountered queries. There is also an email address for each convention where specific enquiries can be sent. However, we encourage all to be patient in making bookings before sending questions to the provided email address.

We pray Jehovah's blessing on your plans to attend your regional convention in 2018 and send you our warm Christian love and best wishes.

Your brothers,

*International Bible Students Ass<sup>n</sup>*

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PS to body of elders:

Please arrange for this letter to be read to the congregation at the end of the Christian Life and Ministry meeting during the week of **December 4, 2017**. If you will not be having a congregation meeting that week due to a circuit assembly, the letter should be read after the *Watchtower* Study on the weekend preceding December 4. The venue and date of your convention will be provided in due course. Please note that the password for the [ibsaconvention.org](http://ibsaconvention.org) website is your **congregation number**. After being read to the congregation, this letter, but not the PS, should be placed on the congregation noticeboard. Thank you.