

# Christian Congregation of Jehovah's Witnesses



675 Red Mills Road Walkill NY 12589-3292 Phone: (845) 306-1100

December 19, 2016

TO ALL BODIES OF ELDERS

Re: Linking jw.org Users to Branch Person Records

Dear Brothers:

The following direction is primarily for jw.org domain administrators. In the near future, only elders, ministerial servants, special full-time servants, and others selected by the branch office will have a jw.org inbox. To have an inbox, these users need to be (1) added to a jw.org domain and (2) linked to the corresponding person record on file at the branch office. Please note that those serving only as regular pioneers or local construction volunteers will not have a jw.org inbox. These adjustments are being made to improve security.

One of the congregation domain administrators should immediately determine if there are any users in the domain who have not been linked to a person record on file at the branch office. This step can be completed by going to the "Link User" link under the "Manage Users" section of the "Administration" tab. Any who are not linked will soon lose access to their jw.org inbox. If duplicate branch person records are identified for the same user or if the appropriate branch person record cannot be identified, please contact the jw.org Help Desk for assistance. The telephone number for the Help Desk can be found by clicking on the "Contact Us" link when logged in.

We send our warm Christian love and best wishes.

Your brothers,

*Christian Congregation  
of Jehovah's Witnesses*

c: Circuit overseers