

Christian Congregation of Jehovah's Witnesses



The Ridgeway, London, NW7 1RN Telephone: 020 8906 2211

LDE:LDG August 2, 2016

TO ALL CONGREGATIONS IN BRITAIN AND IRELAND

Re: New Kingdom Hall Maintenance Programme

Dear Brothers:

We are writing to inform you of a new Kingdom Hall maintenance programme that is now being implemented. The main purpose of this exciting new programme is to provide training to members of every congregation in how to properly maintain the Kingdom Hall. This training is designed to comprehensively cover all required maintenance tasks and to make caring for the property more methodical and easier to manage. **Maintenance trainers** assigned by the Local Design/Construction Department (LDC) will visit each Kingdom Hall to hold these training sessions and provide easy-to-follow job cards and a yearly maintenance schedule.

When will this new arrangement be implemented in your congregation? It is anticipated that within two years all congregations in Britain and Ireland will have received maintenance training. You will receive a letter in due course notifying you that maintenance trainers have been assigned to visit your congregation. We are confident that you will actively support these ones by attending this important training, showing your zeal for true worship, just as Jesus did.—John 2:17.

This programme allows every member of the congregation to directly support the Governing Body in their desire to preserve the condition of theocratic facilities and to use dedicated funds in the wisest possible way. We would like to thank you in advance for your wholehearted and prayerful support of this new unified arrangement and take this opportunity to express our warm Christian love and best wishes.

Your brothers,

*Christian Congregation
of Jehovah's Witnesses*

PS to the body of elders:

Please arrange for this letter (excluding this PS) to be read to the congregation at the first midweek meeting after its receipt.

In addition to the arrangement described above, another group of brothers and sisters appointed as **facility evaluators** will visit each Kingdom Hall to survey its condition biennially (once every two years). Their evaluation will replace the annual inspection carried out locally using the *Fire Risk Assessment and Safety Inspection Worksheet* (TO-34) and the previous arrangement for biennial inspections that was initiated when the Regional Building Committee arrangement was in place. Annual inspections using the TO-34 should cease with immediate effect, although the last completed form should be kept on hand for use as a reference when the facility evaluators visit. Please bear in mind that even though Kingdom Hall maintenance arrangements are changing, it is still the responsibility of the local brothers and sisters to keep the hall they use in good condition. Cleaning should be carried out thoroughly and regularly, maintenance should be scheduled, and repairs should be handled promptly (seeking advice from the Local Design/Construction Department as needed).