

TESTIGOS CRISTIANOS DE JEHOVÁ

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FSB July 28, 2016

TO THE BODY OF ELDERS

Re: New system for *Ship to Congregations*

Dear Brothers:

The following information concerns adjustments made in literature shipments to congregations sharing the same Kingdom Hall or auditorium.

Foreign Language Congregations: From now on each foreign language congregation will be its own *Ship to Congregation* (This includes Sign Language and regional languages). This means that you will receive your magazines, *Meeting Workbook* and publications separately packed for your congregation. A packing list will be included indicating the amount of literature items received, canceled and pending.

Spanish congregations: We are informing you of an **important change**. Up until now, the *Ship to Congregation* received the requested items for all the Spanish congregations in their Kingdom Hall (not including the magazines and *Meeting Workbook*). Nevertheless, from now on it will also receive **the magazines and *Meeting Workbook* for all Spanish congregations**. The packing list will indicate the amount sent to each congregation. Because of this change in procedure, good communication between the magazine servants from all the congregations is essential. The *Ship to Congregation* should quickly organize (contacting the literature and magazine servants of the other congregations) the distribution of requests to each congregation. The *Language Coordinating Congregation* will continue to request literature items for regular use, as usual. These are items used at meetings or in the preaching work.

The *Literature and Magazine Request Guidelines (S-56)* form offers the following recommendation: “*If there are two or more congregations of the same language in the Kingdom Hall auditorium, there should be one combined supply of magazines*”. A magazine coordinator for all the congregations can supervise the requests, the surplus and keep a constant supply for congregations with a common language. We now have an excellent opportunity to follow this recommendation to unify congregation requests. If magazines for the public are regularly left over at the end of the month, the magazine coordinator and the service overseer from his congregation should consider if magazine request quantities should be adjusted (Please see the postscript for the letter to the congregations of October 20, 2015 about *Making Wise Use of Printed Magazines*).

Adapting to change is always a challenge. But, be sure that we greatly value your patience and hard work in behalf of the congregations.

Please receive our warm Christian love.

Your brothers,

Testigos Cristianos de Jehová

c. c. Circuit overseers