

Christian Congregation of Jehovah's Witnesses

2821 Route 22, Patterson, NY 12563-2237 Phone: (845) 306-1100



January 3, 2015

TO ALL BODIES OF ELDERS IN THE UNITED STATES BRANCH TERRITORY

Re: Local Design/Construction Department Broadcast

Dear Brothers:

The work of constructing and maintaining theocratic facilities throughout the United States branch territory is indeed great! (1 Chron. 29:1) With this in mind, we are pleased to inform you of a special meeting to be presented on **Saturday, January 31, 2015**, at 3:00 p.m. Eastern Standard Time (EST) to all elders and circuit overseers in the United States branch territory.

The meeting will be approximately two and a half hours in length and will include presentations by members of the Local Design/Construction Department, the United States Branch Committee, the Worldwide Design/Construction Department, and a member of the Governing Body. Additionally, a new, dramatically different Kingdom Hall design will be released at this meeting. Exciting developments in constructing and maintaining Kingdom Halls will be discussed, including how all in attendance and others can support the arrangements.

Locations: It is preferred that elders attend this program at the same location they attended the 2014 branch visit program, if possible. If this location is an Assembly Hall or if it is a Kingdom Hall that will not be available, the coordinator of the body of elders should contact an event coordinator at a nearby Kingdom Hall and make arrangements for the body of elders to attend. The coordinator of the body of elders may need to make similar arrangements for an elder who will be away from his home area but will be able to attend the meeting at another location. A list of participating Kingdom Halls and their event coordinators will soon be provided.

Event Coordinator: Event coordinators will be needed to organize the testing and operation of the sound/video equipment. Also, as outlined above, some event coordinators will need to respond to requests from coordinators of bodies of elders from other congregations who need a location at which an elder or a body of elders can attend. Unlike the 2014 branch visit program, there is no need to organize such departments as Accounts, Attendant, Cleaning, First Aid, or Parking.

It is preferred that Kingdom Hall event coordinators used for this meeting be the same individuals who served as event coordinators for the 2014 branch visit program. In some circumstances, the previous event coordinator may not be available. In that case, the body(ies) of elders should decide whether they should: (1) select an elder to serve as new event coordinator or (2) attend at a nearby Kingdom Hall on the list that will be provided.

If your Kingdom Hall is being used for this event, the secretary of the titleholding congregation should submit the contact information for your event coordinator using the online form at the Web address below **no later than January 18, 2015**. If your Kingdom Hall is not being used, no action is necessary.

1/3/15-E Us

Web address: http://watchtower.formstack.com/forms/lde_2015_0131

The case-sensitive password is: LDC-Elders-2015

Credentials: A username and password for receiving the broadcast will be sent to the event coordinators by January 22, 2015.

Testing: A continuous video stream will be broadcast on January 24, 2015, from 1:00 p.m. to 5:00 p.m. EST. All event coordinators at all locations should participate in this test unless they have an event already scheduled (such as a congregation meeting, wedding, or circuit assembly). They should view the video stream for a minimum of one hour, making sure that they receive uninterrupted audio and video that is of good quality. **Do not contact the branch office if the test is successful.** If you experience problems, please contact the Broadcasting Department Help Desk using the stream.jw.org text chat or via telephone at (855) 219-5469. The Help Desk will be available to answer technical questions only during the time of the test.

Languages: The live program will be broadcast in English only. However, it is permissible to interpret for deaf elders in attendance.—See the letter dated October 19, 2012, to all bodies of elders.

While we apologize for giving you short notice, we encourage all elders to be in attendance. However, arrangements are being made to rebroadcast the meeting at a later time for the benefit of elders who are unable to attend this important meeting on the date noted above because of a circuit assembly or other circumstances. Details concerning this arrangement will be sent in due course.

We are confident that this meeting will be an informative and faith-strengthening experience for all. Please be assured of our warm Christian love and best wishes.

Your brothers,
*Christian Congregation
of Jehovah's Witnesses*

c: Circuit overseers

PS to circuit overseers:

You may attend at any convenient participating location. As noted above, a list of Kingdom Halls and their event coordinators will soon be provided. If you will be unable to attend the special meeting on January 31 or if attending this meeting would require the use of a substitute circuit overseer (for example, if you are visiting a congregation that has a meeting on Saturday), then it would be best for you to benefit from the rebroadcast that will be shown at a later date.