



# WATCH TOWER

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BIBLE AND TRACT SOCIETY OF CANADA  
OFFICE OF THE SECRETARY-TREASURER  
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TOA:TOB September 30, 2013

TO ALL CONGREGATIONS IN CANADA

Re: Receiving tax receipts and acknowledgement letters electronically

Dear Brothers:

Over the past few years many have inquired about the possibility of receiving their donation acknowledgement letters and official tax receipts electronically rather than by mail. We are pleased to advise you that we are now able to provide this service in a secure PDF format that will be easy to download and print.

While we will, of course, continue to provide correspondence by mail for those who prefer it, the benefits of electronic correspondence include faster service and significant savings to the organization.

If you would like to take advantage of this arrangement, your congregation secretary will be able to provide written instructions. These will also be posted on the congregation information board.

We take this opportunity to thank you for your generous support of the worldwide work and to send you our warm Christian love and greetings.

Your brothers,

*Watch Tower B. & J. Society*  
OF CANADA

cc: Traveling overseers

PS to coordinator of the body of elders:

Please read this letter at your Service Meeting during the weeks of September 30 and October 7, 2013. We also suggest that the secretary have copies of the attached instructions available to assist those who would like to take advantage of this arrangement.