

Announcements and Reminders

August 2021

FOR ELDERS

1. **2022 Memorial:** In preparation for the 2022 Memorial, please review the direction in the *Shepherd* book, chapter 20, paragraphs 6 and 8, on selecting a Memorial speaker and selecting Memorial meeting times.

2. **2022 Special Public Talk:** The special public talk in 2022 will be given during the week of April 4, 2022. The theme is “Where Can You Find Real Hope?” Congregations that have the circuit overseer’s visit or a circuit assembly the week of April 4 may present the special talk the week of March 28. If a congregation has both the circuit overseer’s visit and a circuit assembly during these two weeks, it may present the special talk during the week of March 21.

3. Each body of elders should select a local or visiting speaker to give the special talk to the congregation. The prerecorded special talk on JW Stream should be used only by publishers and interested persons unable to tie in to a live meeting or by small congregations, groups, and pregroups that have very few qualified speakers. The 2022 special talk outline (S-123-22), along with its accompanying artwork, video, and media playlist, will be made available on jw.org in due course.

4. **Resolved Monthly Donation to the Worldwide Work:** The resolved monthly donation referred to in the announcement for congregations is based on a monthly per-publisher amount suggested by the branch office. Starting with the upcoming service year, this suggested amount will also care for expenses related to video equipment in Kingdom Halls. Thus, a separate resolution for video equipment will no longer be needed.

5. The per-publisher amount listed on the jw.org web page containing the link to this announcement should be multiplied by the number of active publishers in the congregation to determine the suggested monthly donation for your congregation. It is understood that some congregations will not be able to donate the suggested amount while others will be able to donate more. Therefore, **the body of elders** should consider whether the suggested amount would impose a hardship on the congregation or the congregation is in a position to donate the suggested amount or more. The monthly donation agreed upon by the body of elders should be presented in a resolution to the congregation for approval. Please note that the resolved donation should be sent on a monthly basis and not as a single amount for the service year.—See the appendix of *Instructions for Congregation Accounting* (S-27) for the wording of the resolution.

6. **Instructions for Recommending New Congregations:** A revised version of *Instructions for Recommending New Congregations* (S-50) will soon be available on jw.org.

7. **Risk Incident Report (TO-5):** A revised *Risk Incident Report* will soon be available on jw.org for use in submitting incident reports to the Branch Risk Management Desk in the Accounting Department. If at all possible, please submit incident reports using the online-entry version of the form rather than sending the PDF version of the form.

8. Additionally, two videos to assist elders in investigating an incident that occurred at a Kingdom Hall and in completing a *Risk Incident Report* are available in the “Event Media” section of the “Documents” tab when logged in to jw.org.

9. **2021 Convention Review:** During a local needs part in October or November, play the convention excerpts video that will be made available toward the end of September. (On jw.org, go to LIBRARY > VIDEOS > PROGRAMS AND EVENTS > 2021 POWERFUL BY FAITH! CONVENTION. In *JW Library*, go to MEDIA > VIDEO > PROGRAMS AND EVENTS > 2021 POWERFUL BY FAITH! CONVENTION.) By means of an audience discussion, review highlights of the program, particularly those that relate to the ministry.

10. **Experienced Attorneys and Paralegals Needed:** Spiritually-qualified, licensed attorneys and paralegals do much to help accomplish the work at Bethel. (Phil. 1:7) There is a particular need for those who have experience in litigation, corporate matters, data protection, real estate transactions, or tax law. Experienced attorneys and paralegals who have exceptional analytical, research, and writing abilities contribute to the proper handling of legal matters and save on expenses that would otherwise have been incurred. (In some countries, this also includes notaries who are specialized legal practitioners authorized to act in certain legal matters.)

11. If you know of exemplary publishers who have the needed skills and who might have the circumstances to assist with the work at Bethel on a part-time or full-time basis, please encourage them to submit an *Application for Volunteer Program (A-19)* along with a résumé. (*sfl* chap. 22 pars. 29-31) Help them to understand the privilege available to them and the joy and satisfaction they can experience by using their skills to advance Kingdom interests. We trust that you will use discretion in approaching publishers regarding this matter. Please note that we are not encouraging individuals to pursue higher education or university degrees to obtain specialized skills. Rather, we are interested in those who already have these skills and are willing to assist with the work at Bethel.—*w13* 10/15 pp. 15-16 pars. 13-14.

12. **Latest Versions of Talk Outlines:** In the past few years, many older public talk outlines have been revised or replaced. Recently, public talk outlines 44, 54, 55, 61, and 64 and the funeral talk outline (S-32) were revised. When preparing to deliver a public talk or a talk at a wedding, a funeral, or the Memorial, please be sure to check jw.org to confirm that you are using the latest version provided by the organization. Please inform ministerial servants who give public talks to do the same.

13. **Circuit Assembly Programs for the 2022 Service Year:** If some are unable to access the circuit assembly programs on jw.org or in *JW Library*, please ensure that printed copies are made available to them. Programs in braille will be sent automatically to publishers who regularly receive braille items from the branch office.

FOR COORDINATORS OF THE BODIES OF ELDERS

1. **Announcements for Congregations:** Please ensure that the announcements for congregations are read at the next midweek meeting.

FOR SECRETARIES

1. **Resolved Monthly Donation to the Worldwide Work:** After the resolution referred to in the announcement for elders has been approved by the congregation, please ensure that it is given to the accounts servant. The monthly amount should be included on the “Worldwide Work (Resolution)” line of the *Record of Funds Transfer (TO-62)* and on jw.org.

FOR SERVICE OVERSEERS

1. **2022 Memorial and Special Talk Invitations:** In preparation for the possible distribution of printed invitations for the 2022 Memorial and special public talk, each congregation should submit a request by **Friday, September 10, 2021**, using the item number 7962 or the mnemonic *mi22*. If a request is not received from your congregation by the due date, the branch office will determine the quantity to be sent to your congregation. In the event that conditions will not permit distribution of a printed invitation, your request will be canceled.

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FOR CONGREGATIONS

1. **2022 Memorial:** On Friday, April 15, 2022, we will observe the Lord's Evening Meal. (Luke 22:19) No midweek meeting will be scheduled that week. Additionally, please note that the 2023 Memorial observance will be held on Tuesday, April 4, 2023. The 2024 Memorial observance will be held on Sunday, March 24, 2024.

2. **2022 Special Public Talk:** To generate enthusiasm for the Memorial, the 2022 special public talk will be presented the week before the Memorial, during the week of April 4, 2022. Congregations that have an assembly or the visit of the circuit overseer the week of April 4 will usually have the special talk one week earlier.

3. **Resolved Monthly Donation to the Worldwide Work:** For the upcoming service year, the congregation will be presented with a single resolution to donate a monthly amount to the worldwide work. The branch office uses worldwide work funds to support various activities that benefit congregations. Such activities include renovating and constructing Kingdom Halls and Assembly Halls; caring for incidents at theocratic facilities, including those involving natural disaster, fire, theft, or vandalism; providing technology and related services; and assisting with the travel costs of selected special full-time servants in foreign service who attend international conventions. **[Note: If the body of elders has determined the resolution amount referred to in the announcements for elders, the resolution should be presented now. Otherwise, inform the congregation that the resolution will be presented the following week.]**

4. **Circuit Assembly Programs for the 2022 Service Year:** Printed copies of circuit assembly programs for the 2022 service year will not be provided by the branch office. However, electronic copies are available on jw.org and in *JW Library*. If you need assistance with printing a copy from jw.org, feel free to contact your field service group overseer or another capable publisher.

5. **Branch Offices and Special Full-Time Servants:** Recently, the Governing Body directed all branch offices and special full-time servants to maintain various safety precautions. In many cases, this means that Bethel facilities will remain on lockdown and special full-time servants will continue to shelter in place until at least November 1, 2021. Where local circumstances permit, some restrictions may be eased before November 1, 2021. These precautions reflect the sanctity of life, protect the Kingdom work, and ensure adequate support of brothers worldwide. We appreciate the sacrifices that special full-time servants and their families are making to support these arrangements. Please continue to keep these loyal ones in your prayers.