

**WORKSOP CONGREGATION**  
**OF**  
**JEHOVAH'S WITNESSES**

REGISTERED CHARITY NO: 1066088

FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 March 2011

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# **WORKSOP CONGREGATION OF JEHOVAH'S WITNESSES**

## **ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2011.**

### **Reference and Administrative Details**

Registered Charity No. 1066088

The registered address of the congregation is:

The Kingdom Hall, Central Avenue, Worksop, Nottinghamshire, S80 1EW

On the date this report was approved, the congregation was administered by the following trustees:

Chairman: Martin Hanson Secretary: Gary May

Other Trustees: Jonathan Baxter, Stephen Baxter, George Brown, Isaac Castanon, Trevor Hancock, Andrew Meek, Andrew Page, James Pitt, Paul Seager, Gordon Wells.

Mark Cameron also served as a trustee up until March 2011 when he moved from the Congregation and in addition Jeffery Webb served as a trustee until he died in December 2010.

### **Structure, Governance and Management**

The congregation is an unincorporated association constituted by Memorandum of Constitution dated 29<sup>th</sup> May 1997 ('the Constitution'). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain ('the Society').

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

### **Objectives, Activities and Public Benefit**

The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with the praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

## **Achievements, Performance and Financial Review**

The congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society to assist them in carrying out their related religious purposes.

Noteworthy expenses in the financial affairs of the Congregation during the year were:

1. Donations totalling £1,128.00 to the South Yorkshire No:1 Circuit
2. A Donation of £150.00 to Pioneer School
3. A Donation of £408.00 to the Travelling Overseer Assistance Arrangement.
4. A Donation of £393.00 to the Kingdom Hall Assistance Arrangement.
5. A sum of £15,100 that was held by the congregation as a loan was repaid.

The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 42 months working expenditure.

These funds are held to finance the future activities of the congregation. There is a separate Kingdom Hall Building Fund, the balance of which as at 31<sup>st</sup> March 2011 was £19,733.06.

Approved by the Trustees of the charity on 5<sup>th</sup> June 2011 and signed on its behalf by:

**Signed:**

\_\_\_\_\_  
**Chairman**

Martin Hanson

\_\_\_\_\_  
**Secretary**

Gary May

## The Worksop Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No. XN56094

Registered Charity No. 1066088

### CONGREGATION ANNUAL RECEIPTS AND PAYMENTS ACCOUNT: 1 APRIL 2010 TO 31 MARCH 2011

<b>RECEIPTS:</b>	<b>2010-11</b>	<b>Previous Year</b>
<u>(Voluntary sources)</u>		
Congregation Contributions (C)	£ 3,952.53	£ 3,995.85
Tax Repayment	£ 1,096.99	£ 1,170.39
Congregation Gift Aid (G)	£ 5,492.00	£ 4,097.00
Legacies (E)		
<b>Subtotal:</b>	<b>£ 10,541.52</b>	<b>£ 9,263.24</b>
<u>(Income from Assets)</u>		
Interest from Investments (I)	£	£ 24.76
Rents from Property (R)	£	£
<b>Subtotal:</b>	<b>£ 0.00</b>	<b>£ 24.76</b>
<u>(Miscellaneous Receipts)</u>		
Building Fund (Kingdom Hall Project)	£ 17,228.06	£ 1,005.00
Loans received (L)	£ 7,100.00	£
Missionary Fund	£	£
Other: Coach Fund	£ 162.50	£ 1,002.94
<b>Subtotal:</b>	<b>£ 24,490.56</b>	<b>£ 2,007.94</b>
<b><u>TOTAL RECEIPTS:</u></b>	<b>£ 35,032.08</b>	<b>£ 11,295.94</b>
 <b>PAYMENTS:</b>		
<u>(Direct Charitable Expenditure)</u>		
Donation to IBSA/Watch Tower Society (Ass Reg Charities)	£ 801.00	£ 837.00
Other Donations (eg Pioneer Ministers School, Circuit Funds) (A)	£ 1,278.00	£ 1,178.00
<u>(Other expenditure)</u>		
Transfers to Op Account for Operation & Maintenance of Hall (U)	£ 4,800.00	£ 6,700.00
Kingdom Hall Operation & Maintenance (U Part 2)	£ 274.57	£ 271.39
Circuit and Visiting Ministers Expenses (V)	£ 770.00	£ 930.35
<u>(Payments for Investments and Other Assets)</u>		
Long term Investments (tied up for a year) (Z)	£	£
Equipment Purchased for Kingdom Hall (Q)	£	£
Purchase of Land/Buildings in Connection with Place of Worship	£	£
<u>(Misc Payments)</u>		
Loan Repayments/Transfer of Funds to Society	£ 15,100.00	£ 2,000.00
Other: Coach to Convention	£	£ 418.00
Other: Bank Charges / Banking Errors	£ 40.00	£ 0.20
Missionary Fund	£	£ 796.00
<b><u>TOTAL PAYMENTS</u></b>	<b>£ 23,063.57</b>	<b>£ 13,130.94</b>
Net Receipts (Expenses) for the Year	£ 11,968.51	£ -1,835.00
Bank and Cash Balances at 1 April 2010	£ 26,647.48	£ 28,482.48
<b>Bank and Cash Balances at 31 March 2011</b>	<b>£ 38,615.99</b>	<b>£ 26,647.48</b>

Signed \_\_\_\_\_ Date \_\_\_\_\_

Secretary for the Trustees of the Worksop Congregation of Jehovah's Witnesses

**The Worksop Congregation of Jehovah's Witnesses**

Inland Revenue Tax Reference No. XN56094

Registered Charity No. 1066088

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2011**

<b><u>Cash Assets:</u></b>	2010-11	Previous year
Bank and Cash Balances		
Bank - Current Account	£ 9,575.78	£ 4,707.27
Bank – Halifax Deposit Account	£ 29,040.21	£ 21,940.21
<b><u>TOTAL</u></b>	<b>£ 38,615.99</b>	<b>£ 26,647.48</b>
 Loans to other Congregations and Watch Tower Society	 £	 £
 Other	 £	 £
Gift Aid Payment (Estimate for 2009-10 & 2010-11 not yet received)	£ 2,200.00	£ 1,096.99
 <b><u>Liabilities:</u></b>		
Due for immediate payment	£	£
Loans (Repayment within one year on request)	£	£ 8,000.00
 Future and contingent		
Loan re construction/renovation of place of worship (Footnote A)	£	£
 <b><u>Other Assets:</u></b>		
Long term investments (tied up for one year or more)	£	£
Other property (Footnote D)	£	£
Retained for charity's own use		
Place of worship (Footnote B)	} £	£
Furniture and other contents of place of worship (Footnote C)	} £	£

**Footnotes:**

A Loan: \_\_\_\_\_

B Registered Place of Worship: Kingdom Hall, Central Avenue, Worksop, Nottinghamshire, S80 1EW

C Contents:

D Other Property (Not the place of worship): \_\_\_\_\_

E Equipment Purchased for Kingdom Hall:

## The Worksof Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No. XN56094

Registered Charity No. 1066088

### OPERATING ACCOUNT ANNUAL RECEIPTS AND PAYMENTS REPORT: YEAR TO 31 MARCH 2011

<b>RECEIPTS:</b>	<b>2010-11</b>	<b>Previous Year</b>
<u>(Voluntary sources)</u>		
Congregation Contributions (C)		
Donations from Shirebrook Congregation	£ 4,790.00	£ 6,850.00
Donations from Worksof Congregation	£ 4,800.00	£ 6,750.00
Legacies (E)		
<b>Subtotal:</b>	<b>£ 9,590.00</b>	<b>£ 13,550.00</b>
<u>(Income from Assets)</u>		
Interest from Investments (I)	£	£
Rents from Property (R)	£	£
<b>Subtotal:</b>	<b>£</b>	<b>£</b>
<u>(Miscellaneous Receipts)</u>		
Proceeds from sale of assets	£	£
Loans Received (L)	£	£
Other: Unpaid DD British Gas/ BT Credit	£ 421.82	£ 81.49
Credit from British Gas	£ 2,560.20	£
Refunds/Repayments Utilities etc.	£	£ 250.00
<b>Subtotal:</b>	<b>£ 2,982.02</b>	<b>£ 331.49</b>
<b><u>TOTAL RECEIPTS:</u></b>	<b>£ <u>12,572.02</u></b>	<b>£ <u>13,881.49</u></b>
<b>PAYMENTS:</b>		
<u>(Direct Charitable Expenditure)</u>		
Other Donations (eg Pioneer Ministers School, Circuit Funds) (A)	£	£
	£	£
<u>(Other expenditure)</u>		
Kingdom Hall Operation & Maintenance (U)	£ 9,406.52	£ 10,139.43
Circuit and Visiting Ministers Expenses (V) (Repayment noted above)	£	£ 250.00
<u>(Payments for Investments and Other Assets)</u>		
Long term Investments (tied up for a year) (Z)	£	£
Equipment Purchased for Kingdom Hall (Deaf Loop Amplifier)	£ 154.00	£ 543.95
Purchase of Land/Buildings in Connection with Place of Worship	£	£
<u>(Misc Payments)</u>		
Loan repayment to The Society	£	£
Other: Bank Charges	£	£ 0.76
<b><u>TOTAL PAYMENTS</u></b>	<b>£ <u>9,560.52</u></b>	<b><u>10,934.14</u></b>
Net Receipts (Expenses) for the Year	£ 3,011.50	£ 2,947.35
Bank and Cash Balances at 1 April 2010	£ 3,641.66	£ <b><u>694.31</u></b>
<b><u>Bank and Cash Balances at 31 March 2011</u></b>	<b>£ <u>6,653.16</u></b>	<b>£ <u>3,641.66</u></b>

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Chairman of the Operating Committee of the Worksof Congregation of Jehovah's Witnesses

## The Worksop Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No. XN56094

Registered Charity No. 1066088

### OPERATING ACCOUNT STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2011

<u>Cash Assets:</u>	2010-11	Previous year
Bank and Cash Balances		
Bank - Current Account	£ 6,653.16	£ 3,641.66
Bank - Deposit Account	£	£
<b><u>TOTAL</u></b>	<b>£ 6,653.16</b>	<b>£ 3,641.66</b>
Loans to other Congregations and Watch Tower Society	£	£
Other ( _____ )	£	£
 <b><u>Liabilities:</u></b>		
Due for immediate payment (Utilities)	£	£ 597.69
Due for immediate payment (Footnote E)	£	£
Loans (Repayment within one year on request)		
Future and contingent		
Loan re construction/renovation of place of worship (Footnote A)	£	£
 <b><u>Other Assets:</u></b>		
Long term investments (tied up for one year or more)	£	£
Other property (Footnote D)	£	£
Retained for charity's own use		
Place of worship (Footnote B)	£	£
Furniture and other contents of place of worship (Footnote C)	£ 14,497.95	£ 14,343.95*

#### Footnotes:

**A**     **Loan:** None

**B**     **Registered Place of Worship:** Kingdom Hall, Central Avenue, Worksop, Nottinghamshire, S80 1EW.

**Property is Leasehold,**

Lease Expires:	1 <sup>st</sup> March 2068
Annual lease payment:	£3,120
Condition of property:	Good.

**C**     **Contents:** Sound equipment and furniture:

Intruder Alarm System £543.95 (Feb 2009); Chairs £6,000.00; Sound System £2,500.00;  
Radio Microphones £1,175.00 (Oct 2007); Blinds / Curtains £2,000.00; Air Conditioning System £1,845.00  
Dyson cleaners - £280.00; Deaf Loop Amp - £154.00

\*This is an amended value from last years report as the 2009-2010 total had included the above quoted Alarm system twice.

Shown at Cost.                      Condition of contents     Good

**D**     **Other Property (Not the place of worship):** None

**E**     **Due for immediate Payment:**

## The Worksop Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No. XN56094

Registered Charity No. 1066088

### COMBINED ANNUAL RECEIPTS AND PAYMENTS ACCOUNT: 1 APRIL 2010 TO 31 MARCH 2011

<b>RECEIPTS:</b>	<b>2010-11</b>	<b>Previous Year</b>
<u>(Voluntary sources)</u>		
Congregation Contributions (C)	£ 3,952.53	£ 3,995.85
Donations from Shirebrook Congregation	£ 4,790.00	£ 6,850.00
Tax Repayment	£ 1,096.99	£ 1,170.39
Congregation Gift Aid (G)	£ 5,492.00	£ 4,097.00
<b>Subtotal:</b>	<b>£ 15,331.52</b>	<b>£ 16,113.24</b>
<u>(Income from Assets)</u>		
Interest from Investments (I)	£	£ 24.76
Rents from Property (R)	£	£
<b>Subtotal:</b>	<b>£</b>	<b>£ 24.76</b>
<u>(Miscellaneous Receipts)</u>		
Building Fund	£ 17,228.06	1,005.00
Loans Received (L)	£ 7,100.00	£
Missionary fund	£	£
Coach Fund & British Gas Monies/Refunds/Repayments Utilities & ground rent	£ 3,144.52	£ 81.49
<b>Subtotal:</b>	<b>£ 27,472.58</b>	<b>£ 1,086.49</b>
<b><u>TOTAL RECEIPTS:</u></b>	<b>£ <u>42,804.10</u></b>	<b>£ <u>17,224.49</u></b>
 <b>PAYMENTS:</b>		
<u>(Direct Charitable Expenditure)</u>		
Donation to IBSA/Watch Tower Society (Ass Reg Charities)	£ 801.00	£ 837.00
Other Donations (eg Pioneer Ministers School, Circuit Funds) (A)	£ 1,278.00	£ 1,178.00
<u>(Other expenditure)</u>		
Kingdom Hall Operation & Maintenance (U)	£ 9,681.09	£ 9,951.83
Circuit and Visiting Ministers Expenses (V)	£ 770.00	£ 930.35
<u>(Payments for Investments and Other Assets)</u>		
Long term Investments (tied up for a year) (Z)	£	£
Equipment Purchased for Kingdom Hall (Deaf Loop)	£ 154.00	£
<u>(Misc Payments)</u>		
Loan Repayments	£ 15,100.00	£ 2,000.00
Other: Coach to Convention	£	£ 418.00
Other: Bank Charges / Banking Errors	£ 40.00	£ 0.96
Missionary fund	£	£ 796.00
<b><u>TOTAL PAYMENTS</u></b>	<b>£ <u>27,824.09</u></b>	<b>£ <u>16,112.14</u></b>
Net Receipts (Expenses) for the Year	£ 14,980.01	£ 1,112.35
Bank and Cash Balances at 1 April 2010	£ 30,289.14	£ <u>29,176.79</u>
<b><u>Bank and Cash Balances at 31 March 2011</u></b>	<b>£ <u>45,269.15</u></b>	<b>£ <u>30,289.14</u></b>

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Secretary for the Trustees of the Worksop Congregation of Jehovah's Witnesses







## **Independent Examiner's Report to the Trustees of The Worksop Congregation of Jehovah's Witnesses**

I report on the accounts of the Congregation for the year ended 31 March 2011, which are set out on pages 4-9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification or body:

Address:

Date:

**Mike Murphy**

**Diploma of the Institute of Bankers**

**28 Toll House Mead, Sheffield, S20 5EN**

**7 June 2011**