

Annual Report

1. Charity: Tiverton Congregation of Jehovah's Witnesses.
2. Annual report for year ending 31st March 2012.

Reference & Administrative Details

3. The congregation is an unincorporated association now constituted by Memorandum of Constitution dated 16th May 1997 ('the Constitution').
4. Registered Charity No. 1067008
5. The congregation has during the year been administered by Trustees, being elders of the congregation duly appointed pursuant to the Constitution. On the date this report was approved, the congregation was administered by the following trustees:

Chairman: Graham White
Secretary: Martin Antoney

Other Trustees: Alfred Adams, David Greenwood, Brian Hagelstein, Michael Hills, William Mogford, David Stribley, Philip Symonds, Paul Welton, Robert Whitehill.

6. The registered address of the Congregation is The Kingdom Hall, Beech Road, Tiverton Devon EX16 6HW.
7. The Congregation's Bank is Barclays Bank plc, Fore Street Tiverton, Devon.
8. At the end of the year there were 121 members.
9. The congregation is within the Devon No. 2 circuit of Jehovah's Witnesses.

Objects, Activities & Public Benefit

10. The Constitution restricts the operation of the Congregation to religious purposes and limits the use of its assets to such purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the congregation area and the holding of meetings for public Christian worship.' For this purpose the Congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area. These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunity for fellowship along with the praise and worship of God. They serve to advance religious education among both Christian and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.
11. The Trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.
12. The Congregation is organised on the basis of scriptural precedent and as otherwise recommended by the Watch Tower Bible & Tract Society of Britain ('the Society') with which the Congregation is affiliated.

Governance

13. The affairs of the Congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.
The trustees and all other persons engaged in the activities of the Congregation have done so on an entirely voluntary unpaid basis.

Achievements, Performance & Financial Review

14. The Congregation is primarily funded by voluntary donations made by Congregation members and others, supplemented by bank interest and Gift Aid tax repayments. Throughout the year such funds have been used to provide facilities for the holding of the regular weekly meetings for worship and Bible Study. Donations have been made by Congregation members towards the cost of circuit assemblies and other conventions held during the year. Funds have also been donated to the Society to assist them in carrying out their related religious purposes. Further it is confirmed that the congregation's accounts comply with the Constitution and with the relevant statutory requirements.
15. The Annual Assets and Liabilities Statement at 31/03/2012 confirms the cash assets of the Congregation were as follows:

Funds:

Cash on hand/Current Accounts	£ 2,295.58
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16. These funds are held for the purposes of financing the future activities of the Congregation, including the acquisition or improvement of accommodation for the holding of meetings for worship and bible study.
17. Property – The Kingdom Hall, Beech Road is held in trust for the Congregation by locally appointed Trustees.
18. Of particular significance in the financial affairs of the Congregation during the year were the following:

Refurbishment cost

During the year a full internal refurbishment of the hall was made. The initial budget was £60,000 but unfortunately due to costings and other factors the actual cost was £73,553.03

A £5,000 private loan was made during the financial year to help defray the refurbishment cost due to the overspend of the initial budget. This however was repaid in full during the financial year.

Donations have been made to the following during the financial year:

£240.00 –regular amount to the Worldwide Work.
£120.00 - regular amount to the Society Kingdom Hall fund
£366.00 – Kingdom Hall Assist Arrangement
£480.00- Hospital Liaison Committee
£215.00 -Visiting speaker cost
£400.00 -Society-operated Kingdom Hall Assistance Arrangement.
£30.00 – Kingdom Hall Project- Plymouth
£196.00 – ‘Pioneer’ Meeting Assistance

Expenditure and maintenance of the Kingdom Hall

£3,727.37 Maintenance and Utilities

£ 170.24 Printing Memorial & Convention leaflets

£ 26.97 Kingdom Hall equipment cost

Finally, in all respects the Congregation continues to co-operate closely with the other duly constituted congregations within the Circuit and with the Society for the common purpose of advancing Christianity by preaching the good news of God's Kingdom by Jesus Christ.

Internal Controls

19. Proper controls and procedures are adhered to, so that the monthly financial reports accurately represent all transactions are in balance and provide a reasonable assurance that finances are being used for their intended purpose. A competent person independently examines the accounts on a quarterly basis, using guidelines prepared by the Society. The result is announced to the Congregation.

Investment Policy

20. The Trustees have the power to invest in any way they see fit, but subject to the provisions of the Constitution. They will have regard to the soundness of the financial institution, and invest in harmony with Christian principles. Any funds that may be needed in the short term will be invested on that basis.

Reserves Policy

21. The charity has a consistent income base, through donations from Congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, (without the addition of a legacy) the free reserves were roughly equal to 8 months working expenditure.
22. This Annual Report is approved by the Trustees of the charity on 14th June 2012

Sheet1

2011-2012 Financial Year Overview

Congregation funds on hand beginning April 2011:-	£31,932.14	Congregation funds on hand 31st March 2012	£2,295.58
Refurb funds on hand beginning April 2011:-	£19,481.29	Refurb funds on hand 31st March 2012	£0.00
Total Funds on Hand beginning April 2011:-	£51,413.43	Total Funds on hand 31st March 2012:-	£2,295.58

Total Contributions received for Congregation - £35,083				Total Exenditure £84,201				Balance of Congregation Funds - £2,295						
Donations & Contributions to Congregation Funds	TC	Apr. 11	May. 11	Jun. 11	Jul. 11	Aug. 11	Sep. 11	Oct. 11	Nov. 11	Dec. 11	Jan. 12	Feb. 12	Mar. 12	Category Totals
Congregation Contributions	C	£465.51	£533.61	£545.96	£558.85	£519.17	£451.60	£619.09	£676.04	£2,626.33	£2,611.91	£1,997.65	£927.11	£12,532.83
Interest, Legacies & Tax Returns	I	£0.00	£0.00	£2.36	£0.00	£0.00	£2.74	£0.00	£0.00	£4.51	£5,495.23	£0.00	£0.95	£5,505.79
Refurbishment Fund	RF	£998.86	£1,596.14	£821.78	£683.26	£3,179.34	£1,356.83	£1,250.10	£793.10	£1,365.00	£0.00	£0.00	£0.00	£12,044.41
Total sum received for Cong.		£1,464.37	£2,129.75	£1,370.10	£1,242.11	£3,698.51	£1,811.17	£1,869.19	£1,469.14	£3,995.84	£8,107.14	£1,997.65	£928.06	£30,083.03
Of the above that was Gift Aided		£772.00	£1,611.60	£669.50	£527.00	£1,203.71	£592.00	£1,171.55	£781.00	£2,257.00	£918.10	£1,701.00	£593.30	£12,797.76
Refurb Loans										£5,000.00				£5,000.00
Contribution for WTBS														
World Wide Work	W	£227.94	£358.87	£383.79	£317.55	£424.73	£347.50	£298.66	£309.00	£204.02	£518.62	£331.70	£255.00	£3,977.38
Society Kingdom Hall Fund	K	£68.26	£106.57	£98.36	£36.00	£66.00	£63.00	£11.00	£81.00	£30.00	£126.51	£72.12	£40.00	£798.82
Expenditure from Cong. Funds														
Donation from Cong. Funds to W.W.W	W	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£20.00	£240.00
Donation from Cong. Funds to S.K.F	K	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£10.00	£120.00
Kingdom Hall Equipment Costs	Q	£0.00	£0.00	£0.00	£0.00	£26.97	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£26.97
Maintenance & Utilities	U	£332.91	£157.50	£438.16	£183.92	£213.61	£165.00	£334.21	£186.22	£863.18	£141.50	£355.22	£355.94	£3,727.37
Visiting Speaker Costs	V	£100.00	£10.00	£20.00	£10.00	£0.00	£75.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£215.00
Exeter HLC Costs	A	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£40.00	£480.00
Circuit Donation Devon No2	A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Tiverton Kingdom Hall Project		£0.00	£0.00	£0.00	£0.00	£10,000.00	£0.00	£0.00	£49,000.00	£1,649.80	£12,452.41	£0.00	£450.82	£73,553.03
Kingdom Hall Assist Arrangement	A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Plymouth KH Project	A	£10.00	£10.00	£10.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£30.00
Circuit Pioneer buffet	U	£96.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£100.00	£196.00
T.O.A.A.	A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£366.00	£0.00	£366.00
Print/ Memorial & Convention leaflets	U	£65.00	£0.00	£98.40	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£84.00	£247.40
Loan Repayments													£5,000.00	£5,000.00
Monthly Expense Totals		£673.91	£247.50	£636.56	£263.92	£10,310.58	£310.00	£404.21	£49,256.22	£2,582.98	£12,663.91	£791.22	£6,060.76	£84,201.77

* The total amount received as a gift aid Donation for 2011-12 was **£12,797.76**