

# TAMWORTH AMINGTON CONGREGATION OF JEHOVAH'S WITNESSES

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...a registered charity: number 1067216

## Elders and Trustees Annual Report Year Ending 31<sup>st</sup> March 2012

1. TAMWORTH AMINGTON CONGREGATION OF JEHOVAH'S WITNESSES
2. ANNUAL REPORT FOR YEAR ENDING ...31<sup>st</sup> March 2012.....

### Reference and Administrative Details

3. Registered Charity No.1067216
4. The registered address of the congregation is The Kingdom Hall, 11 Ellerbeck, Stonydelph, Tamworth, Staffordshire, B77 4JA
5. On the date this report was approved, the congregation was administered by the following trustees:

Chairman: Roger Swift

Secretary: Brian Jones

Other Trustees: David Jones; Timothy Letman; Vincent Drake; William Young

6. The Amington Congregation trustees do not hold title to the building on trust for the congregation.

### Structure, Governance and Management

7. The congregation is an unincorporated association constituted by Memorandum of Constitution dated 16 May 1997 ("the Constitution") The congregation is affiliated with Watch Tower, Bible and Tract Society of Britain (the Society)

New trustees are selected by the existing trustees from among congregation members and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times per year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

### Objectives, Activities and Public Benefit

8. The Constitution restricts the operation of the Congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible. Including preaching the good news of God's Kingdom by Jesus Christ within the Congregation area and the holding of meetings for public Christian worship'. For this purpose the Congregation undertakes the following activities: Holding and arranging meetings for public religious worship;

Teaching of the Bible and gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

The meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with the praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

### **Achievements, Performance and Financial Review**

9. The Congregation is primarily funded by voluntary donations made by the congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have been donated to the Society to assist them in carrying out their related religious purposes.
10. Of particular significance in the financial affairs of the congregation was the recipient of Gift Aid Tax Repayment of ...£ 984.31..... Noteworthy expenses included the yearly payment of **£2400.00**..... to the Joint Kingdom Hall Operating Committee. Additional expenses included **£87.00**..... Circuit Overseer Expenses; **£ 246.00**..... to the Kingdom Hall Assistance Arrangement and £ NIL..... to the Travelling Overseer Assistance Arrangement.
11. The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 12..... months working expenditure.
12. These funds are held to finance the future activities of the congregation. **£ 1620.00**.... is currently held for Special Project and **£32500.00**..... is currently on interest free loan to the Watch Tower Bible and Tract Society.
13. Approved by the trustees of the charity on 7<sup>th</sup> June 2012. and signed on its behalf by:

Signed:

Chairman:.....

Secretary: .....

Roger Swift

Brian Jones

**Annual Receipts & Payments** 2011/12

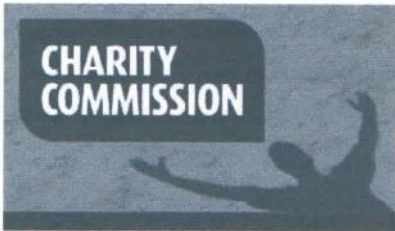
Month	Cong. Contrib.	Gift Aid	Tax Repay.	Interest	Donation - IBSA/WTBT	Donation - Circuit	K/Hall Op. & Maint.	Circuit Overseer Expenses	Equipment Purchased	Sundry	Comments
Apr-11	70.71	160.00			25.00		200.00		181.38	50.00	PRNTR CARTS/CHUCK WAGON CONT'B'N
May-11	78.60	390.00			50.00	20.00	200.00				inc final s/o ibsa+wtbt/don by res cov conv
Jun-11	138.22	110.00			25.00		200.00				
Jul-11	145.00	160.00			25.00		200.00				
Aug-11	85.05	110.00			25.00		200.00				
Sep-11	102.85	1260.00			25.00		200.00		130.00	100.00	territory map & frame / sister in need
Oct-11	235.72	1010.42			25.00		200.00				
Nov-11	241.79	21445.42			25.00		200.00	87.00		50.00	res for cooking eqmt Nuneaton cong
Dec-11	206.82	245.42			25.00		200.00				
Jan-12	303.12	335.42			25.00		200.00				
Feb-12	69.11	405.42			25.00		200.00			246.00	K.H.A.A. (3*82 PUBLISHERS)
Mar-12	121.00	565.42	984.31		25.00		200.00				
	<b>1797.99</b>	<b>26197.52</b>	<b>984.31</b>	<b>0.00</b>	<b>325.00</b>	<b>20.00</b>	<b>2400.00</b>	<b>87.00</b>	<b>311.38</b>	<b>446.00</b>	

Total Income= **28979.82**

Total Payments = **3589.38**

updated 25/04/12

N.B. INCLUDES SPECIAL FUND DONATIONS



# Independent Examiner's Report on the Accounts

## Section A Independent Examiner's Report

Report to the trustees/members of

Charity Name  
TAMWORTH AMINGTON CONGREGATION  
OF JEHOVAH'S WITNESSES

On accounts for the year ended

3 1 0 3 1 2

Charity no (if any)

1 0 6 7 2 1 6

Set out on pages

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below):~~

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

Fredalene McNeill

Date

30/11/2012

Name

FREDALENE McNEILL

Relevant professional qualification(s) or body (if any)

MAAT

Address

1, 9 ARDEN CLOSE  
AMINGTON  
TAMWORTH  
B77 3BL

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

RESOLUTIONS ARE REQUIRED AS PER ACCOUNTING INSTRUCTIONS, SECTION 5 FOR ALL SPECIAL CONTRIBUTIONS OR CARING FOR CIRCUIT OVERSEERS EXPENSES.

1. NO RESOLUTION FOR DONATION TO SISTER IN NEED £100.

HOWEVER THE DONATION WAS APPROVED BY THE BODY OF ELDERS AND SIGNED BY THE PRESIDING OVERSEER AND 2ND ELDER.

2. NO RESOLUTION OR INVOICE FOR EXPENSES PAID TO CIRCUIT OVERSEER £60.00 ON 06.11.2011 AND £27.00 ON 06.11.2011.

THIS MATTER HAS BEEN BROUGHT TO THE ATTENTION OF THE CHARITY TRUSTEES AND WILL BE RECTIFIED IN THE FUTURE.



1, 9 Arden Close  
Amington  
Tamworth  
B77 2EH

Tamworth Amington Congregation of Jehovah's Witnesses  
The Kingdom Hall  
11 Ellerbeck  
Stonydelph  
B77 4JA

Dear Sirs

**Letter of Engagement**

I accept the invitation to audit the congregation accounts as an independent auditor.

Thank you for your kind offer to pay a fee but I would like to waiver the fee.

Yours faithfully



F MCNEILL

**TAMWORTH AMINGTON CONGREGATION OF  
JEHOVAH'S WITNESSES**

**The Kingdom Hall, 11 Ellerbeck, Stonydelph, Staffordshire, B77 4JA**

F McNeil  
Flat 1 / Block 9  
Arden Close  
Amington  
Tamworth  
B77

65 Wesley Way  
Amington  
Tamworth  
B77 3ER

Dear Mrs McNeil


**Letter of Engagement**

Further to our recent discussions and your kind offer to assist the congregation with regard to a specific audit please accept this letter as letter of engagement under current HMRC rules.

You would be required to undertake an independent audit of the congregation accounts for the specified period and provide a report.

The above arrangement is effective 1<sup>st</sup> July 2012 and would attract a fee of £200.

Yours sincerely



R-Swift  
(Co-Ordinator)



B Jones  
(Secretary)