

## **Trustees Annual Report 2016/2017 Tax Year**

SUTTON-IN-ASHFIELD CONGREGATION OF JEHOVAH'S WITNESSES

ANNUAL REPORT FOR THE YEAR ENDING 31 MARCH 2017

### **Reference and Administrative Details**

Registered Charity No. 1065282/0

The registered address of the congregation is The Kingdom Hall, Mason Street, Sutton-in-Ashfield, NG17 4HQ.

On the date this report was approved, the congregation was administered by the following trustees: Chairman: Roger Winfield Secretary: Philip Fewkes. Other trustees: Matthew Bacon, Paul Bodsworth, David Burrow, Peter Buckland, Michael Gould, Clyde Reason, Lloyd Thomas, Denis Winfield, Philip Young.

The Kingdom Hall in Mason Street, Sutton-in-Ashfield, is held in trust for the congregation by The Kingdom Hall Trust.

### **Structure, Governance and Management**

The congregation is an unincorporated association constituted by Memorandum of Constitution dated 16 May 1997 (The Constitution'). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

### **Objectives, Activities and Public Benefit**

The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with the praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer/employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

### **Achievements, Performance and Financial Review**

The congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society for related religious purposes.

Of particular significance in the financial affairs of the congregation was the receipt of £73978:39 in legacies. Noteworthy expenses were the donation of £73978:39 to the Society. The Congregation also resolved to donate £180 to Nottingham No.1 Circuit of Jehovah's Witnesses to cover the shortfall for a Circuit Assembly and £150 to help fund the Pioneer Service School.

The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 12 months working expenditure.

These funds are held to finance the future activities of the congregation. There are no funds held subject to restrictions on their use, or set aside for a particular purpose.

Approved by the trustees of the charity on 30 June 2017 and signed on its behalf by:

Signed: ROGER WINFIELD  
Chairman – Roger Winfield

PHILIP FEWKES  
Secretary – Philip Fewkes

Date: 30 June 2017

**SUTTON-IN-ASHFIELD CONGREGATION OF JEHOVAH'S WITNESSES  
ANNUAL RECEIPTS AND PAYMENTS ACCOUNT  
FOR YEAR ENDING MARCH 31st 2017**

**REGISTERED CHARITY NUMBER:**

**HMRC TAX REFERENCE:**

**RECEIPTS**

**VOLUNTARY SOURCES**

DONATIONS FOR LOCAL EXPENSES	£81,435.51
GIFT AID RECLAIMED FROM HMRC	£460.80
DONATIONS FOR WORLDWIDE WORK	£6,349.66
DONATIONS TO BRANCH CONSTRUCTION	£2,385.15

**INVESTMENT INCOME**

INTEREST	£0.00
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<b>OTHER RECEIPTS</b>	£0.00
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**RECEIPTS RESULTING FROM MOVEMENTS ON ASSETS AND INVESTMENTS**

LOAN RECEIVED FROM WATCH TOWER	£0.00
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<b>TOTAL RECEIPTS</b>	£90,631.12
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**PAYMENTS**

**COST OF CHARITABLE ACTIVITIES**

DONATIONS TO WATCH TOWER FOR WORLDWIDE WORK	£6,349.66
DONATIONS TO WATCH TOWER FOR GAA	£204.00
DONATIONS TO WATCH TOWER FOR TOAA	£0.00
DONATIONS TO BRANCH CONSTRUCTION	£2,385.15
DONATION TO KINGDOM HALL CONSTRUCTION WORLDWIDE	£74,378.39
DONATIONS TO ASHFIELD MEADOWS	£0.00
KINGDOM HALL OPERATION AND MAINTENANCE	£5,450.14
HIRE OF COACH FOR CONVENTION	£549.12
DONATIONS TO CIRCUIT	£556.84

**PAYMENTS RESULTING FROM MOVEMENTS ON ASSETS AND INVESTMENTS**

LAND PURCHASED	£0.00
LOAN REPAYMENTS TO WATCH TOWER	£0.00

<b>TOTAL PAYMENTS</b>	£89,873.30
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<b>NET RECEIPT/PAYMENT FOR THE YEAR</b>	£757.82
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<b>TOTAL CASH ASSETS BROUGHT FORWARD</b>	£6,785.17
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<b>TOTAL CASH ASSETS CARRIED FORWARD</b>	£7,542.99
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**SIGNED: Philip Fewkes**

**DATE: 30 June 2017**

**SECRETARY FOR TRUSTEES OF SUTTON-IN-ASHFIELD CONGREGATION OF JEHOVAHS WITNESSES**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Sutton in Ashfield Congregation of Jehovah's Witnesses

**On accounts for the year  
ended**

31 March 2017      **Charity no  
(if any)**      1065282

**Set out on pages**

1 and 2  
*(remember to include the page numbers of additional sheets)*

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

15 January 2018

**Name:**

Benjamin Elliott

**Relevant professional  
qualification(s) or body  
(if any):**

Association of Accounting Technicians

**Address:**

51 Field Drive, Shirebrook, Mansfield, NG20 8BT


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**