

RETFORD CONGREGATION OF JEHOVAH'S WITNESSES

ANNUAL REPORT FOR THE YEAR ENDING 31ST MARCH 2013

Reference and Administrative Details

Registered Charity No. 1066235.

The registered address of the congregation is The Kingdom Hall, Randall Way, Retford, DN22 7GR

On the date this report was approved, the congregation was administered by the following trustees:

Chairman: Timothy Smith Secretary: Peter Trolley
Other trustees: George Gaze, Michael Lockwood and Bryan Stoneham

Colin Plummer also served as a trustee up till March 2013.

The Kingdom Hall in Randall Way, Retford, is held in trust for the congregation by the following locally appointed trustees: Timothy Smith, Peter Trolley, George Gaze, Michael Lockwood and Bryan Stoneham.

Structure, Governance and Management

The congregation is an unincorporated association constituted by Memorandum of Constitution dated 16 May 1997 ('the Constitution'). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

Objectives, Activities and Public Benefit

The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with the praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

Achievements, Performance and Financial Review

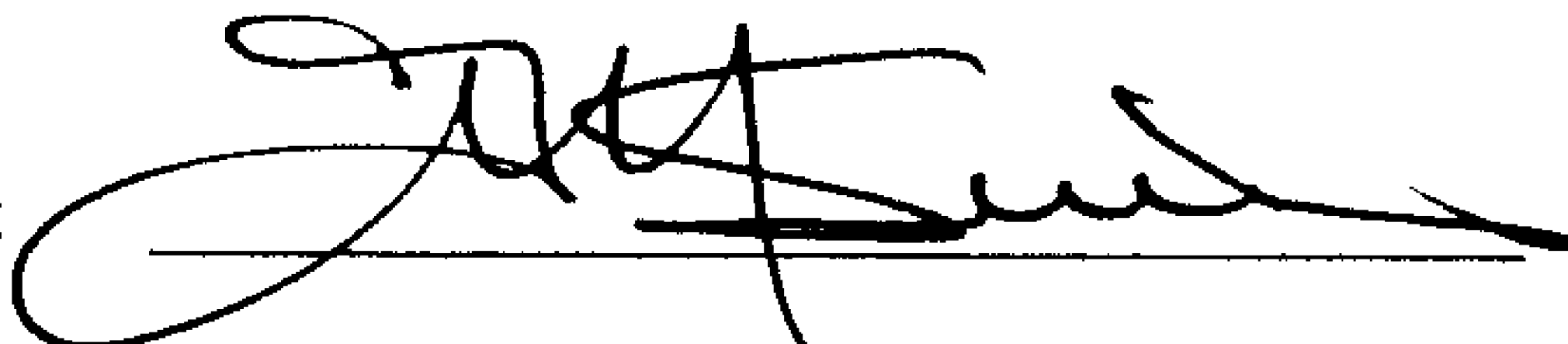
The congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society to assist them in carrying out their related religious purposes.


A noteworthy development during the year was the proposed allocation of a sum not exceeding £6000.00 – this for obtaining planning approval for the eventual construction of a Kingdom Hall outbuilding for the storage of tools, maintenance equipment and associated materials.

The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 16 months working expenditure.

These funds are held to finance the future activities of the congregation. There are no funds held subject to restrictions on their use, or set aside for a particular purpose.

Approved by the trustees of the charity on 17 May 2013 and signed on its behalf by:

Signed:  _____
Chairman

 _____
Secretary

**The Retford Congregation of Jehovah's Witnesses Annual
Receipts and Payments Account For the Year Ended March 31,
2013**

Registered Charity Number: 1066235
HMRC Tax Reference: XN5678

	Unrestricted Funds 2013 £	Total Funds 2012 £
Receipts		
Voluntary sources		
Donations for local congregation expenses	14,647.21	29,529.69
Gift Aid reclaimed from HMRC	1,277.50	5,100.00
Investment income		
Interest		
Misc	14,865.10	
Other receipts		
Power Cable Land Rental		5.56
	<u>30,789.81</u>	<u>34,635.25</u>
Receipts resulting from movements on assets and investments		
Loan received from Watch Tower		
Total Receipts	<u><u>30,789.81</u></u>	<u><u>34,635.25</u></u>
Payments		
Costs of charitable activities		
Donations to Watch Tower for Worldwide Work		
Donations to Watch Tower for KHAA	237.00	526.00
Donations to Watch Tower for TOAA	252.00	
Kingdom Hall operation and maintenance	4,909.01	1,574.19
Hire of coach for convention	1,050.00	
Circuit overseer expenses	100.00	290.00
Equipment for Charity		922.38
	<u>6,548.01</u>	<u>3,312.57</u>
Payments resulting from movements on assets and investments		
Land purchased	0.00	0.00
Loan repayments to Watch Tower	12,000.00	9,500.00
Changed to assets		210,095.00
Total Payments	<u><u>18,548.01</u></u>	<u><u>222,907.57</u></u>
Net Receipt/(Payment) for the year	12,241.80	-188,272.32
Total cash assets brought forward	13,669.79	201,942.11
Total cash assets carried forward	<u><u>25,911.59</u></u>	<u><u>13,669.79</u></u>

Signed Shen

Date: 17.05.2013

Secretary for the Trustees of the Retford Congregation of Jehovah's Witnesses

Independent examiner's report to the trustees of Retford Congregation of Jehovah's Witnesses

I report on the accounts of the above congregation for the year ended 31 March 2013, which are set out on pages 1 to 2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's qualified statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met.

In accordance with direction from the National Office of Jehovah's Witnesses the accounts have been internally audited by a member of the congregation every three months and in general the accounts have been kept in an accurate and neat way. However, directions by the

Congregation's supervising organisation specify that all money be deposited in the bank weekly. This never happened during the period covered by this report. At times cash deposits have been made once a month and sometimes twice a month. All arithmetic calculations are accurate and the bank balance does reconcile but the internal "audit" reports state that the directions of the branch office of Jehovah's Witnesses are being followed. This is not the case.

I have no reason to doubt the accuracy of the figures contained in the accounts

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Benjamin Elliott

Relevant professional qualification or body: Association of Accounting Technicians

Address: 51 Field Drive, Shirebrook, Mansfield, NG20 8BT

Date: 7 January 2014