

Annual Report

PLYMOUTH PLYMSTOCK CONGREGATION OF JEHOVAH'S WITNESSES

ANNUAL REPORT FOR THE YEAR ENDING 31ST MARCH 2010

Reference and Administrative Details

Registered Charity No. 261824

The registered address of the congregation is 29 Woodland Drive, Merrafield, Plympton, Plymouth, Devon PL7 1SN

On the date this report was approved, the congregation was administered by the following trustees:

Chairman:	Peter Harvey	Secretary:	Bryan Chilcott
Other trustees:	Vincent Brown, Alfred Christie, Bruce Darling, Derek Haughton, Derek Oram, Anthony Pitcher, Clifford Rolfe, Robert Skelly, Michael Smith, Steven Tutte, Jonathan Wall and Stephen Weymouth		

The Kingdom Hall in Broadland Gardens, Plymstock, Plymouth, Devon PL9 8TU is held in trust by the following locally appointed trustees: Anthony Pitcher, Derek Oram and Clifford Rolfe (but plans are ongoing to transfer it to be held in trust for the congregation by The Kingdom Hall Trust).

Structure, Governance and Management

The congregation is an unincorporated association constituted by Memorandum of Constitution dated 29 May 1997 ('the Constitution'). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

Objectives, Activities and Public Benefit

The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

Achievements, Performance and Financial Review

The congregation is primarily funded by voluntary donations made by congregation members and others. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society and to other duly constituted congregations to assist them in carrying out their related religious purposes.

Of particular significance in the financial affairs of the congregation were donations totalling £1503:40 to the Society, £1272:00 to Devon No. 1 Circuit of Jehovah's Witnesses and £120:00 to Plymouth and Truro Hospital Liaison Committee. Noteworthy expenses were the purchase of new chairs for £6976:18 and a new commercial Hoover for £91:83.

The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 3 months working expenditure.

These funds are held to finance the future activities of the congregation. There are no funds held subject to restrictions on their use, or set aside for particular purpose.

Approved by the trustees of the charity on June 8, 2010 and signed on its behalf by:

Signed: 
Chairman


Secretary

The PLYMOUTH – PLYMSTOCK Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No XN24792

Registered Charity No. 261824

ANNUAL RECEIPTS AND PAYMENTS ACCOUNT: YEAR TO MARCH 31, 2010

RECEIPTS:

		Previous Year
Voluntary Sources		
Congregation Contributions	£6747.22	£4290.75
Donations from _____	£ _____	£ _____
Tax Claim	£3364.26	£ _____
Congregation Deeds of Covenant	£ _____	£4001.00
Congregation Gift Aid	£6531.00	£ _____
Legacies	£ _____	£ _____
Sub – total:	£16642.48	£8291.75
Income from Assets		
Interests from Investments	£ _____	£ _____
Rents from Property	£ _____	£ _____
Sub – total:	£ _____	£ _____
Misc Receipts		
Proceeds from sale of assets	£ _____	£ _____
Loans received	£20000.00	£ _____
Other(Kingdom Hall Refurbishment etc.)	£13326.28	£4935.33
	£33326.28	£4935.33
Total Receipts:	£49968.76	£13227.08

PAYMENTS:

Direct Charitable Expenditure		
Donation to IBSA/Watch Tower Society (Associated Registered Charities)	£1200.00	£1200.00
Donation to Circuit/District/Congregations of Jehovah's Witnesses	£1413.40	£2423.40
Other Expenditure		
Kingdom Hall Operation and Maintenance	£3198.22	£2050.58
Circuit Minister Expenses	£242.00	£320.00
Payments for investment and other assets		
Assets retained for investment purposes	£ _____	£ _____
Equipment purchased for Charity property	£7068.01	£ _____
Purchase of Land/Buildings in connection with place of worship	£ _____	£ _____
Misc. payments		
Loan repayment to the Society re Kingdom Hall Building	£1000.00	£ _____
Other (Kingdom Hall Project Committee etc.)	£51843.86	£75.29
Total Payments:	£65965.49	£6069.27
Net payment for the year	£-15996.73	£-7157.81
Bank and cash balances at April 1, 2009	£25783.51	£18625.70
Bank and cash balances at March 31, 2010	£9786.78	£25783.51

Signed

B. H. Childs

Date 06/06/10

Secretary for the Trustees of the PLYMOUTH PLYMSTOCK Congregation of Jehovah's Witnesses

The PLYMOUTH – PLYMSTOCK Congregation of Jehovah's Witnesses

Statement of Assets and Liabilities at March 31, 2010

	Current Year	Previous Year
<u>Cash Assets</u>		
Bank and Cash Balances		
Bank Current account	£9786.78	£25783.51
Bank Deposit account	£ _____	£ _____
Cash not banked	£ _____	£ _____
Total: Agrees with March 31 balance on annual account	<u>£9786.78</u>	<u>£25783.51</u>
Loans to other congregations and Watch Tower Society	£ _____	£5,000.00
Other (_____)	£ _____	£ _____
<u>Liabilities</u>		
Due for immediate payment	£ _____	£ _____
Loans (Repayment within one year on request)	£ _____	£ _____
Future and contingent		
Loan re construction/renovation of place of worship (Footnote A)	£19000.00	£ _____
<u>Other Assets</u>		
Long term investments (tied up for a year or more)	£ _____	£ _____
Held for Functional use by Charity		
Place of worship (Footnote B)	£12,250.00	£12,250.00
Furniture and other contents of place of worship (Footnote C)	£16796.54	£9728.53
	<u>£29046.54</u>	<u>£21978.53</u>

Footnotes

- A** **Loan:** (1) £12000.00 Watch Tower, Bible and Tract Society of Britain on an interest-free basis. £1000.00 paid back in repayments in this financial year. (2) 3 further loans - £4,000; £3,000; £1,000; respectively from congregation members on an interest-free basis. Arrangements in hand to make considerable repayments on all or part of these loans
- B** **Registered Place of Worship:** Kingdom Hall, Broadland Gardens, Plymstock, Plymouth.
'Shown at historic cost'. Date of acquisition 1974; Condition of property - Good
- C** **Contents:** 'Shown at cost - Condition of contents - Good.'

Annual Report

PLYMOUTH PLYMSTOCK CONGREGATION OF JEHOVAH'S WITNESSES

ANNUAL REPORT FOR THE YEAR ENDING 31st MARCH 2010

Reference and Administrative Details

Registered Charity No. 261824

The registered address of the congregation is 29 Woodland Drive, Merrafield, Plympton, Plymouth, Devon PL7 1SN

On the date this report was approved, the congregation was administered by the following trustees:

Chairman:	Peter Harvey	Secretary:	Bryan Chilcott
Other trustees:	Vincent Brown, Alfred Christie, Bruce Darling, Derek Haughton, Derek Oram, Anthony Pitcher, Clifford Rolfe, Robert Skelly, Michael Smith, Steven Tutte, Jonathan Wall and Stephen Weymouth		

The Kingdom Hall in Broadland Gardens, Plymstock, Plymouth, Devon PL9 8TU is held in trust by the following locally appointed trustees: Anthony Pitcher, Derek Oram and Clifford Rolfe (but plans are ongoing to transfer it to be held in trust for the congregation by The Kingdom Hall Trust).

Structure, Governance and Management

The congregation is an unincorporated association constituted by Memorandum of Constitution dated 29 May 1997 ('the Constitution'). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

Objectives, Activities and Public Benefit

The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

Achievements, Performance and Financial Review

The congregation is primarily funded by voluntary donations made by congregation members and others. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society and to other duly constituted congregations to assist them in carrying out their related religious purposes.

Of particular significance in the financial affairs of the congregation were donations totalling £1503:40 to the Society, £1272:00 to Devon No. 1 Circuit of Jehovah's Witnesses and £120:00 to Plymouth and Truro Hospital Liaison Committee. Noteworthy expenses were the purchase of new chairs for £6976:18 and a new commercial Hoover for £91:83.

The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 3 months working expenditure.

These funds are held to finance the future activities of the congregation. There are no funds held subject to restrictions on their use, or set aside for particular purpose.

Approved by the trustees of the charity on June 8, 2010 and signed on its behalf by:

Signed: 
Chairman


Secretary

The PLYMOUTH – PLYMSTOCK Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No XN24792

Registered Charity No. 261824

ANNUAL RECEIPTS AND PAYMENTS ACCOUNT: YEAR TO MARCH 31, 2010

RECEIPTS:

		Previous Year
Voluntary Sources		
Congregation Contributions	£6747.22	£4290.75
Donations from _____	£ _____	£ _____
Tax Claim	£3364.26	£ _____
Congregation Deeds of Covenant	£ _____	£4001.00
Congregation Gift Aid	£6531.00	£ _____
Legacies	£ _____	£ _____
Sub – total:	£16642.48	£8291.75
Income from Assets		
Interests from Investments	£ _____	£ _____
Rents from Property	£ _____	£ _____
Sub – total:	£ _____	£ _____
Misc Receipts		
Proceeds from sale of assets	£ _____	£ _____
Loans received	£20000.00	£ _____
Other(Kingdom Hall Refurbishment etc.)	£13326.28	£4935.33
	£33326.28	£4935.33
Total Receipts:	£49968.76	£13227.08

PAYMENTS:

Direct Charitable Expenditure		
Donation to IBSA/Watch Tower Society (Associated Registered Charities)	£1200.00	£1200.00
Donation to Circuit/District/Congregations of Jehovah's Witnesses	£1413.40	£2423.40
Other Expenditure		
Kingdom Hall Operation and Maintenance	£3198.22	£2050.58
Circuit Minister Expenses	£242.00	£320.00
Payments for investment and other assets		
Assets retained for investment purposes	£ _____	£ _____
Equipment purchased for Charity property	£7068.01	£ _____
Purchase of Land/Buildings in connection with place of worship	£ _____	£ _____
Misc. payments		
Loan repayment to the Society re Kingdom Hall Building	£1000.00	£ _____
Other (Kingdom Hall Project Committee etc.)	£51843.86	£75.29
Total Payments:	£65965.49	£6069.27
Net payment for the year	£-15996.73	£-7157.81
Bank and cash balances at April 1, 2009	£25783.51	£18625.70
Bank and cash balances at March 31, 2010	£9786.78	£25783.51

Signed B. H. Childs

Date 06/06/10

Secretary for the Trustees of the PLYMOUTH PLYMSTOCK Congregation of Jehovah's Witnesses

The PLYMOUTH – PLYMSTOCK Congregation of Jehovah's Witnesses

Statement of Assets and Liabilities at March 31, 2010

	Current Year	Previous Year
<u>Cash Assets</u>		
Bank and Cash Balances		
Bank Current account	£9786.78	£25783.51
Bank Deposit account	£ _____	£ _____
Cash not banked	£ _____	£ _____
Total: Agrees with March 31 balance on annual account	<u>£9786.78</u>	<u>£25783.51</u>
Loans to other congregations and Watch Tower Society	£ _____	£5,000.00
Other (_____)	£ _____	£ _____
<u>Liabilities</u>		
Due for immediate payment	£ _____	£ _____
Loans (Repayment within one year on request)	£ _____	£ _____
Future and contingent		
Loan re construction/renovation of place of worship (Footnote A)	£19000.00	£ _____
<u>Other Assets</u>		
Long term investments (tied up for a year or more)	£ _____	£ _____
Held for Functional use by Charity		
Place of worship (Footnote B)	£12,250.00	£12,250.00
Furniture and other contents of place of worship (Footnote C)	£16796.54	£9728.53
	<u>£29046.54</u>	<u>£21978.53</u>

Footnotes

- A** **Loan:** (1) £12000.00 Watch Tower, Bible and Tract Society of Britain on an interest-free basis. £1000.00 paid back in repayments in this financial year. (2) 3 further loans - £4,000; £3,000; £1,000; respectively from congregation members on an interest-free basis. Arrangements in hand to make considerable repayments on all or part of these loans
- B** **Registered Place of Worship:** Kingdom Hall, Broadland Gardens, Plymstock, Plymouth.
'Shown at historic cost'. Date of acquisition 1974; Condition of property - Good
- C** **Contents:** 'Shown at cost - Condition of contents - Good.'

Independent Examiner's Report to the Trustees of Plymouth Plymstock Congregation of Jehovah's Witnesses Charity No 261824.

I report on the accounts of the Trust for the year ended 31st March 2010, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met.


Name: Nicolas Hewitt

Relevant professional qualification or body: Chartered Institute of Management Accountants

Address: The Clifters, Shaugh Prior, Devonshire PL7 5HB

Date: 30/01/11