

## Annual Report Norwich Catton Congregation 2012/13

1. Norwich Catton CONGREGATION OF JEHOVAH'S WITNESSES
2. ANNUAL REPORT FOR THE YEAR ENDING 31<sup>st</sup> March 2013

### **Reference and Administrative Details**

3. Registered Charity No. 1067936
4. The registered address of the congregation is The Kingdom Hall, Clarke Road, NORWICH NR3 1LJ
5. On the date this report was approved, the congregation was administered by the following trustees:  
Chairman: Keith Lillig                      Secretary: Robert Steward  
Other trustees: David Palin, Edwin Jennings, Roy Sutton, Peter Agate, David Watts and Matthew Ellis

6. The Kingdom Hall in Clarke Road, is held in trust for the congregation by members of the Body of Elders at Norwich Mousehold Congregation

### **Structure, Governance and Management**

7. The congregation is an unincorporated association constituted by Memorandum of Constitution dated 16 May 1997 ('the Constitution'). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

### **Objectives, Activities and Public Benefit**

8. The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with the praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

### **Achievements, Performance and Financial Review**

9. The congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society to assist them in carrying out their related religious purposes.
10. Of particular significance in the financial affairs of the congregation was the loan of a total of £73,500 to the Society which will be held for the congregation until such time as the need for funds to finance a new Kingdom Hall is foreseen.
11. The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 5 months working expenditure.
12. These funds are held to finance the future activities of the congregation. There is a separate Kingdom Hall building fund, the balance of which at 31 March 2012 was £73,500 held in trust by the Society as previously described.
13. Approved by the trustees of the charity on 2<sup>nd</sup> June 2013 and signed on its behalf by:

Dated: 2<sup>nd</sup> June 2013

Signed: \_\_\_\_\_

Chairman

Secretary

THE NORWICH, CATTON CONGREGATION OF JEHOVAHS WITNESSES

INLAND REVENUE TAX REFERENCE NO. XN55755

REGISTERED CHARITY NO. 1067936

ANNUAL RECEIPTS AND PAYMENTS ACCOUNT : YEAR TO MARCH 31, 2013

RECEIPTS :

(Voluntary Sources)

|                            |           | Previous<br>Year |
|----------------------------|-----------|------------------|
| Congregation Contributions | 16,649.13 | 13,729.89        |
| Congregation Gift Aid      | 7,299.20  | 5,544.00         |

|           |                  |                  |
|-----------|------------------|------------------|
| Legacies  | -                | -                |
| Sub-total | <u>23,948.33</u> | <u>19,273.89</u> |

(Income from Assets)

|                           |          |          |
|---------------------------|----------|----------|
| Interest from Investments | -        | -        |
| Rents from Property       | -        | -        |
| Sub-total                 | <u>-</u> | <u>-</u> |

(Misc. Receipts)

|                              |          |          |
|------------------------------|----------|----------|
| Proceeds from Sale of Assets | -        | -        |
| Loans Received               | -        | -        |
| Sub-total                    | <u>-</u> | <u>-</u> |

**Total** 23,948.33 19,273.89

PAYMENTS :

(Direct Charitable Expenditure)

|   |   |   |
|---|---|---|
| Donation to IBSA/Watchtower Society (ARC) | - | - |
|---|---|---|

(Other Expenditure)

|  |          |          |
|--|----------|----------|
| Kingdom Hall Operation and Maintenance | 2,400.00 | 2,400.00 |
| Circuit and Visiting Minister Expenses | 345.33   | 102.80   |

(Payments for Investment and other assets)

|                                      |           |           |
|--------------------------------------|-----------|-----------|
| Deposit with Watchtower Society      | 19,500.00 | 17,000.00 |
| Equipment purchased for Kingdom Hall | -         | -         |
| Purchase of land/buildings           | -         | -         |

(Misc. Payments)

|                                |                  |                  |
|--------------------------------|------------------|------------------|
| Loan repayment to society      | -                | -                |
| Other :                        | 879.00           | 858.83           |
| 1) Travelling Overseer assist  | 372.00           | -                |
| 2) Kingdom Hall assist         | 357.00           | 366.00           |
| 3) Bethel trip shortfall       | -                | 65.00            |
| 4) Property consultant         | -                | 427.83           |
| 5) Convention/ missionary fund | 150.00           | -                |
| <b>Total</b>                   | <u>23,124.33</u> | <u>20,361.63</u> |

|   |          |            |
|---|----------|------------|
| Net receipts (expense) for the year     | 824.00   | - 1,087.74 |
| Bank and Cash Balances at 1 April 2012  | 1,674.17 | 2,761.91   |
| Bank and Cash Balances at 31 March 2013 | 2,498.17 | 1,674.17   |

Signed \_\_\_\_\_

Date \_\_\_\_\_

**THE NORWICH CATTON CONGREGATION OF JEHOVAH'S WITNESSES**

**STATEMENTS OF ASSETS AND LIABILITIES AT MARCH 31 2013**

| <b>CASH ASSETS</b>     | <b>CURRENT YEAR</b> | <b>PREVIOUS YEAR</b> |
|------------------------|---------------------|----------------------|
| BANK AND CASH BALANCES |                     |                      |
| BANK CURRENT ACCOUNT   | £2,498.17           | £1,674.17            |
| BANK DEPOSIT ACCOUNT   | £0.00               | £0.00                |
| <b>TOTAL</b>           | <b>£2,498.17</b>    | <b>£1,674.17</b>     |

(AGREES WITH 31 MARCH BALANCE ON ANNUAL ACCOUNT)

LOANS TO OTHER CONGREGATIONS/WATCHTOWER SOCIETY 73,500.00 54,000.00

OTHER ( ) - -

**LIABILITIES**

DUE FOR IMMEDIATE REPAYMENT - -

LOANS (REPAYMENT WITHIN ONE YEAR ON REQUEST) - -

FUTURE AND CONTINGENT

LOAN RE CONSTRUCTION/RENOVATION OF PLACE OF WORSHIP - -

(Footnote A)

**OTHER ASSETS**

LONG TERM INVESTMENTS (TIED UP FOR A YEAR OR MORE) - -

HELD FOR FUNCTIONAL USE BY CHARITY

PLACE OF WORSHIP (Footnote B) - -

FURNITURE AND OTHER CONTENTS OF PLACE OF WORSHIP

(Footnote C)

**Footnotes**

|          |                                    |
|----------|------------------------------------|
| <b>A</b> | <u>Loan</u>                        |
| <b>B</b> | <u>Registered Place of Worship</u> |
| <b>C</b> | <u>Contents</u>                    |