

Manchester Portuguese Congregation Annual Report

1. CHARITY: MANCHESTER PORTUGUESE CONGREGATION OF JEHOVAH'S WITNESSES
2. ANNUAL REPORT FOR YEAR ENDING 31ST MARCH, 2011

Reference and Administrative Details

3. Registered Charity No. 1123154
4. The registered address of the Congregation is 'The Kingdom Hall, 5 St Johns Street, Broughton, Salford, M7 2EA'
5. On the date this report was approved, the congregation was administered by the following trustees:

Chairman	Brother Philip Blok
Secretary	Brother Ben Gillespie
Other Trustees	Brother Quintino Ferreira Brother Mario Sacaia Brother Ken Russell Brother Tunji Owoade

Former Trustees Brother Joel Coelho who served as a trustee until November 2010 when he moved from the congregation area.

Structure, Governance and Management

6. The Congregation is an unincorporated association constituted by Memorandum of Constitution dated February 5, 2008 ("The Constitution"). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

Objectives, Activities and Public Benefit

7. The Constitution restricts the operation of the Congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of Gods Kingdom by Christ Jesus within the Congregation Area and the holding of meetings for public Christian Worship.' For this purpose the Congregation undertakes the following activities: Holding and arranging meetings for public worship; Teaching of the bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with praise and worship of God. They serve to advance religious education among both Christians

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and the wider public by providing training in reading, teaching and applying the Bible. Further, through maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

Achievements, Performance and Financial Review

8. The Congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society (and to other duly constituted congregations) to assist them in carrying out their related religious purposes.
9. Of particular significance in the financial affairs of the congregation was the following: Noteworthy expenses were the travelling expenses £200 and £250 to help the Gillespies with expenses related to their Moldova and Ghana assignments, £200 to help Sifiso with his expenses related to attending the Ministerial Training School, a £100 donation related to expenses for the convention and £50 for access to the electoral register.
10. The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 6 months working expenditure.
11. On the 31st day of March 2011, the following funds are held to finance the future activities of the congregation:
Cash held in Lloyds TSB Account: £2255.48
There are no funds held subject to restrictions on their use, or set aside for a particular purpose.
12. Approved by the Trustees of the charity on June 4, 2011 and signed on its behalf by:

Chairman: _____



Board member on behalf

of Secretary: _____



Manchester Portuguese Congregation of Jehovah's Witnesses

Income & Expenditure for year ended April 6th, 2011

Inland Revenue Tax Ref.:
Registered Charity No. 1123154

Balance at beginning of year: Current Account 3,243.17
Undeposited Cash 160.30
3,403.47

	Apr-10	May	June	July	August	Sept	Oct	Nov	Dec	Jan-11	Feb	Mar
Income:												
Congregation Contributions (Via S/O)	125.00	175.00	125.00	115.00	115.00	115.00	110.00	120.00	135.00	125.00	125.00	125.00
Congregation Contributions	127.02	48.00	51.00	130.00	85.00	42.13	31.20	48.57	228.00	130.15	21.35	91.14
	<u>252.02</u>	<u>223.00</u>	<u>176.00</u>	<u>245.00</u>	<u>200.00</u>	<u>157.13</u>	<u>141.20</u>	<u>168.57</u>	<u>363.00</u>	<u>255.15</u>	<u>146.35</u>	<u>216.14</u>
Expenditure:												
Kingdom Hall maintenance, Running Costs (inc Lighting, Heating, Cleaning Materials)	150.00	150.00	150.00	150.00	150.00	155.00	150.00	150.00	150.00	150.00	150.00	150.00
Circuit Overseer / Visiting Speaker Expenses	20.00	40.00	40.00	130.00	20.00	40.00	20.00	40.00	10.00	20.00	130.00	20.00
Donation for Worldwide Work (From Cong Funds)	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00
Kingdom Hall Assistance Arrangement								249.00				
Other		350.00			200.00		20.04					250.00
	<u>(3,724.04)</u>				<u>(200.00)</u>	<u>(67.87)</u>	<u>(78.84)</u>	<u>(300.43)</u>	<u>173.00</u>	<u>55.15</u>	<u>(163.65)</u>	<u>(233.86)</u>

Total Expenses for Year 200.00 530.00 220.00 310.00 400.00 225.00 220.04 220.04 469.00 190.00 200.00 310.00 450.00
Net Receipts (Expenses) for the year 52.02 (307.00) (44.00) (65.00) (200.00) (67.87) (78.84) (300.43) 173.00 55.15 (163.65) (233.86)

Money Collected for Watchtower

Watchtower Contributions Received 1,142.52
 Money Transferred to Watchtower 1,142.52

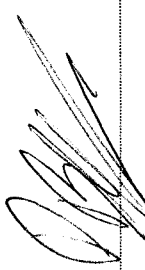
Balance at end of year:

Balance made up of: Cash in Account 2,177.18
 Undeposited Cash 45.81
2,222.99

Reconciliation to Bank Account

Current Account Balance on 7/04/2011 2,520.62
 Uncleared Cheques (150.00)
 Money for Watchtower (not cleared account) (130.94)
 Deposits made to account from Apr 2011 ledger (62.50)
 Reconciled Balance in Account 2,177.18

Statement of Loans: None

Signed:  Date: 4/6/2011