

Annual Report
Charity: London New Addington Congregation of
Jehovah's Witnesses
Year Ending 31st March 2012

Legal And Administrative Information

The Congregation is an unincorporated association now constituted by the Memorandum of Constitution dated 29th May 1996 and registered with the Charity Commission No. 1066357/0

The Congregation has during the year been administered by the following Trustees being Elders of the Congregation duly appointed pursuant to the Constitution:

Chairman: George Harb

Secretary: Nigel Brooker

Other Trustees: Andrew Pearse, Julian Williams, Russell Sandoe, Aidan Fenn, George Touma, David Henderson

The registered address of the Congregation is the Kingdom hall, 6 Pioneer Place, Addington, Croydon CR0 9AW

The Congregation's banks are: Lloyds TSB 121 High Street Tonbridge.
NatWest Bank 1 High Street, Croydon;

At the end of March 2012 there were 91 congregation members.

Objective and Activities

The Congregation is within London no 11 circuit of Jehovah's Witnesses.

The constitution restricts the operation of the Congregation to religious purposes and limits the use of its assets to such purposes. It defines the objectives of the congregation as "The practise and advancement of Christianity founded on the Holy Bible". For this purpose the Congregation is organised on the basis of scriptural precedent and as otherwise recommended by the Watchtower Bible & Tract Society of Britain ("The Society") with which the congregation is affiliated.

During the year the Congregation has achieved its objectives and continued to pursue its purposes by holding regular twice- weekly meetings for public worship of God and for Bible study. Further, most congregation members have assisted by sharing regularly in the preaching of the Good News of God's Kingdom and teaching principles of Christian living including respect for secular authority, person and property; the maintenance of personal morality and family values; and other facets of practical Christianity.

Governance

The affairs of the Congregation are managed by the trustees who, as members of the charity, work closely together. Meetings are held at least three times a year to this end. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the constitution.

The trustees and all other persons engaged in the activities of the Congregation have done so on an entirely unpaid and voluntary basis

Review of Year and Financial Developments

The Congregation is funded by voluntary donations made by congregation members and others supplemented by income from investments. Further, it is confirmed that the Congregation accounts comply with the Constitution and all relevant statutory requirements

Throughout the year such funds have been used to provide facilities for the holding of the regular weekly meetings for worship and bible study. Donations have been made by members towards the cost of Circuit Assemblies and other conventions held during the year. Funds have also

been donated to the Society and to other duly constituted congregations to assist them in carrying out their related religious purposes.

The annual Assets and Liabilities Statement as at 31st March 2012 confirms the cash assets of the Congregation were as follows:

Cash in New Addington Congregation A/C:	£ 17,833.32
Cash in New Addington Complex #2 A/C:	£ 7,655.76
Cash in New Addington KHOC #3 A/C:	£ 2,315.75
Cash in New Addington Budget A/C:	£ 1,671.74
Cash On Loan With WTBTS	£ 91,733.52
Total Cash Available	<u>£121,210.09</u>

These funds are held for the purposes of financing the future activities of the congregation including acquisition and/or improvement of accommodation for the holding of meetings for worship and Bible study.

Property- 6 Pioneer Place, London New Addington Kingdom Hall, New Addington, Croydon, CR0 9AA held in trust for the Congregation by the Appointed Local Trustees, Committee .George Harb, Andrew.Pearse , Nigel Brooker .

Of particular significance in the financial affairs of the Congregation during the past financial year was the receipt of a tax rebate from the Government for the Gift Aid arrangement.

In all respects, the Congregation continues to co-operate closely with the other duly appointed congregations within the Circuit and with the Society for the common purpose of advancing Christianity by preaching the good new of God's kingdom by means of Jesus Christ.

Internal Controls

Proper controls and procedures are adhered to so that the monthly financial reports accurately represents all transactions are in balance for their intended purpose. A competent person independently audits the accounts on a quarterly basis using guidelines prepared by the society. The result is announced to the congregation.

Investment Policy

The trustees have the power to invest in any way they see fit but subject to the provisions of the Constitution. They will have regard to the soundness of the financial institution and invest in harmony with Christian principles. Any funds that may be needed in the short term will be invested on that basis.

Reserves Policy

The charity has a consistent income base, through donations from congregation members, some of which is through tax effective means. Based on this income, we can plan confidently with relatively small reserves. The policy is to ensure that we have free reserves on hand not designated for specific purposes or otherwise committed equivalent to no less than three months working expenditure.

Risk Management

The Trustees actively review the major risks the charity faces and believe that by maintaining free reserves at the level stated in the reserves policy, combined with the internal audit program, the charity will have sufficient funds in the event of adverse conditions. Established systems are in place to mitigate the significant risk.

Approved by the trustees of the charity on 12th December 2012 and signed on its behalf by:

Chairman

Secretary

London (New Addington) Congregation of Jehovah's Witnesses
Annual Receipts and Payments Account
For the Period 1st April 2011 - 31st March 2012
Registered Charity Number: 1066357
HMRC Tax Reference: XN 59397
Combined Accounts Summary

Total cash assets brought forward on 1 st April 2011	£ 56,109.13
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Receipts

New Addington Congregation #1 Account	£	19,226.47
Greenfields Complex #2 Account	£	28,621.29
Kingdom Hall Operating Committee #3 Account	£	2,650.00
Budget Account	£	6,361.52
Less Internal Transfers	-£	9,045.00

Total Receipts

£ 47,814.28

Payments

New Addington Congregation #1 Account	£	8,934.25
Greenfields Complex #2 Account	£	65,682.31
Kingdom Hall Operating Committee #3 Account	£	2,019.40
Budget Account	£	6,855.88
Less Internal Transfers	-£	9,045.00

Total Payments

£ 74,446.84

Net Receipt / (Payment) for the year	-£ 26,632.56
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Total cash assets carried forward on 31 st March 2012	£ 29,476.57
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Certified a true extract of the accounts


Signed: 

Date: 30 - 1 - 2013

Secretary for the Trustees of the London (New Addington) Congregation of Jehovah's Witnesses

London (New Addington) Congregation of Jehovah's Witnesses
Combined Statement of Assets and Liabilities
For the Year Ended March 31st, 2012
Registered Charity Number: 1066357
HMRC Tax Reference: XN 59397

	Unrestricted Funds
Cash Assets	
Lloyds Bank Account Congregation #1	£ 17,833.32
Lloyds Bank Account Complex #2	£ 7,655.76
Nat West Bank Account KHOC #3	£ 2,315.75
Budget Cash Account	£ 1,671.74
Cash in Hand	£ -
Funds on Deposit with Watch Tower	£ 91,733.52
Total Cash Assets	£ 121,210.09
Other Monetary Assets	£ -
TOTAL ASSETS	£ 121,210.09
Liabilities	
Funds reserved for Triple Kingdom Hall project	£ 7,559.71
Other liabilities	£ -
TOTAL LIABILITIES	£ 7,559.71

Signed: 

Date: 30.01.2013.

Secretary for the Trustees of the London (New Addington) Congregation of Jehovah's Witnesses

London (New Addington) Congregation of Jehovah's Witnesses
Annual Receipts and Payments Account
For the Period 1st April 2011 - 31st March 2012
Registered Charity Number: 1066357
HMRC Tax Reference: XN 59397
London New Addington Congregation #1 Account

Total cash assets brought forward on 1st April 2011 £ 7,541.10

Receipts

Voluntary sources

Donations for local congregation expenses (non-Gift Aid)	£	3,095.04
Donations for local congregation expenses (Gift Aid)	£	7,670.00
Gift Aid reclaimed from HMRC	£	1,708.60
Donations for Triple Kingdom Hall project	£	5,427.83
Donations for Circuit Overseer's accommodation	£	1,325.00
Interest	£	-
Other receipts	£	-

Total Receipts £ 19,226.47

Payments

Costs of charitable activities


Donations to Watch Tower for Worldwide Work	£	1,200.00
Donations to Watch Tower for KHAA	£	552.00
Donations to Watch Tower for TOAA	£	-
Donations to London Circuit #11 of Jehovah's Witnesses	£	210.00
Donations to Greenfields Complex Operating Committee	£	5,280.00
Kingdom Hall operation and maintenance	£	1,265.00
Payments for Circuit Overseer's accommodation	£	37.03
Stationery and Printing	£	102.60
Circuit Overseer's Expenses	£	250.00
Other payments	£	37.62

Total Payments £ 8,934.25

Net Receipt / (Payment) for the year £ 10,292.22

Total cash assets carried forward on 31st March 2012 £ 17,833.32

Certified a true extract of the accounts

Signed: 

Date: 30.03.2013

Secretary for the Trustees of the London (New Addington) Congregation of Jehovah's Witnesses

London (New Addington) Congregation of Jehovah's Witnesses
Annual Receipts and Payments Account
For the Period 1st April 2011 - 31st March 2012
Registered Charity Number: 1066357
HMRC Tax Reference: XN 59397
Greenfields Complex Operating Committee #2 Account

Total cash assets carried forward on 31st March 2012 £ 44,716.78

Receipts

Voluntary sources

Donations from New Addington Congregation	£	5,280.00
Donations from Biggin Hill Congregation	£	6,730.00
Donations from Caterham Congregation	£	7,488.00
Donations from Woodside Congregation	£	1,608.00
Rent received	£	4,800.00
Contributions for Utility Bills	£	2,715.29
Other receipts	£	-

Total Receipts £ 28,621.29

Payments

Costs of charitable activities

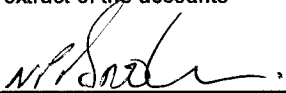
Bank Charges	£	104.58
Electricity Charges	£	922.94
Landlord's Electricity	£	2,402.81
Water Rates	£	4,290.27
Transfers to Budget Account	£	2,500.00
Triple Kingdom Hall project - planning fees	£	5,695.00
Grounds Maintenance	£	562.81
Telephone	£	66.21
Equipment Maintenance	£	781.59
Loans to Watch Tower	£	48,356.10

Total Payments £ 65,682.31

Net Receipt / (Payment) for the year -£ 37,061.02

Total cash assets carried forward on 31st March 2012 £ 7,655.76

Certified a true extract of the accounts

Signed: 


Date: 30.01.2013

Secretary for the Trustees of the London (New Addington) Congregation of Jehovah's Witnesses

London (New Addington) Congregation of Jehovah's Witnesses
Annual Receipts and Payments Account
For the Period 1st April 2011 - 31st March 2012
Registered Charity Number: 1066357
HMRC Tax Reference: XN 59397
Kingdom Hall Operating Committee #3 Account

Total cash assets brought forward on 1 st April 2011		<u>£ 1,685.15</u>
Receipts		
Voluntary sources		
Donations from New Addington Congregation	£ 1,265.00	
Donations from Biggin Hill Congregation	£ 1,265.00	
Donations from members	£ 120.00	
Other receipts	£ -	
Total Receipts		<u>£ 2,650.00</u>
Payments		
Costs of charitable activities		
Bank Charges	£ -	
Water Rates	£ 280.00	
Electricity Charges	£ 1,104.79	
Janitorial Supplies	£ 469.78	
Equipment & Decoration	£ 164.83	
Other Payments	£ -	
Total Payments		<u>£ 2,019.40</u>
Net Receipt / (Payment) for the year		£ 630.60
Total cash assets carried forward on 31 st March 2012		<u>£ 2,315.75</u>

Certified a true extract of the accounts

Signed: 

Date: 30.01.2012

Secretary for the Trustees of the London (New Addington) Congregation of Jehovah's Witnesses

London (New Addington) Congregation of Jehovah's Witnesses
Annual Receipts and Payments Account
For the Period 1st April 2011 - 31st March 2012
Registered Charity Number: 1066357
HMRC Tax Reference: XN 59397
Budget Account

Total cash assets brought forward on 1st April 2011 £ 2,166.10

Receipts

Voluntary sources		
Donations from Members	£	3,641.52
Transfers from Complex #2 account	£	2,500.00
Other receipts	£	220.00

Total Receipts £ 6,361.52

Payments


Costs of charitable activities		
Air Conditioning service	£	500.00
Automatic Gate service	£	1,291.56
Bank charges	£	124.99
British Telecom - phone + alarm line	£	170.99
Complex maintenance	£	906.39
Decorating materials	£	99.16
Electricity Charge	£	594.43
Equipment and supplies	£	464.24
Fire equipment service	£	43.24
Flat Central Heating maintenance	£	366.48
Food for maintenance days	£	47.49
Gas bills	£	249.74
Grounds maintenance	£	1,428.89
Maintenance materials	£	233.59
Pest Control charge	£	20.00
Tractor Fuel and maintenance	£	254.69
Window Cleaning	£	60.00
Other Payments	£	-

Total Payments £ 6,855.88

Net Receipt / (Payment) for the year -£ 494.36

Total cash assets carried forward on 31st March 2012 £ 1,671.74

Certified a true extract of the accounts

Signed: 

Date: 30.07.2012

Secretary for the Trustees of the London (New Addington) Congregation of Jehovah's Witnesses