

# London Feltham Congregation of Jehovah's Witnesses

## Annual Report

1. CHARITY : LONDON FELTHAM CONGREGATION OF JEHOVAH'S WITNESSES
2. ANNUAL REPORT FOR YEAR ENDING 31<sup>ST</sup> MARCH 2014.

### **Legal and Administrative information**

3. The congregation is an unincorporated association now constituted by Memorandum of Constitution dated 27th May 1997 ("the Constitution"), and registered with
4. The Charity Commission (No 255557)  
  
The congregation has during the year been administered by the following Trustees, being elders of the Congregation appointed pursuant to the constitution:
5. Chairman : Brother Chris Hill  
Secretary : Graham Cowles  
Other Trustees: Brian Smith, Olatunde Samuel, Lee Clow  
Rex Shanley, Colin Rigler, Barry Thompson
6. The registered address of the Congregation is The Kingdom Hall, Swift Road, Hanworth, Middlesex.
7. The Congregation's Bank is Barclays Bank plc, Feltham Branch, Heathrow Airport Group, Cardinal Point, Newall Road, Hounslow TW6 2AH, sort code 20-38-83.
8. At the end of the year there were 156 congregation members.
9. The Congregation is assigned to the London No. 3 Circuit B Section of Jehovah's Witnesses.

### **Objects and Activities**

10. The constitution restricts the operation of the congregation to religious purposes and limits the use of its assets to such purposes: It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible.' For this purpose the congregation is organised on the basis of scriptural precedent and as otherwise recommended by the Watchtower Bible and Tract Society ('the Society') with which the Congregation is affiliated.

During the year the Congregation has achieved its objects and continued to pursue its purposes by holding regular twice-weekly meetings for the public worship of God and Bible study. Further most congregation members have assisted by sharing regularly in preaching the good news of the God's Kingdom and teaching principles of Christian living including respect for secular authority, persons and property; the maintenance of personal morality and family values; and other facets of practical Christianity.

The trustees and all other persons engaged in the activities of the Congregation have done so on an entirely voluntary unpaid basis.

### **Governance**

11. The Congregation is funded by voluntary donations made by congregation members and others, supplemented by income from investments. Further it is confirmed that the congregation's accounts comply with the constitution and with the relevant statutory requirements.

Throughout the year such funds have been used to provide facilities for the holding of the regular weekly meetings for worship and Bible study. Donations have been made towards the cost of circuit assemblies and other conventions held by congregation members during the year. Funds have also been donated to the Society to assist them in carrying out their religious purposes.

## Review of Year and Financial Developments

12. The Annual Assets and Liabilities Statement at 31/03/14 confirms the cash assets of the Congregation were as follows:

Funds	Cash in Current Accounts	£	25,228.62
	Money loaned to associated Charities	£	5,000.00

13. These funds are held for the purposes of financing the future activities of the Congregation, including the acquisition/improvement of accommodation for the holding of meetings for worship and Bible study.
14. Property : Kingdom Hall, Swift Road, Hanworth, Middlesex held in trust for the Congregation by the Kingdom Hall Trust.
15. Of particular significance in the financial affairs of the Congregation during the year was :

<b>World Wide Work</b>	<b>£3,600.00</b>	<b>Annually</b>
------------------------	------------------	-----------------

Finally in all respects the Congregation continues to cooperate closely with the other duly constituted congregations within the circuit and with the Society for the common purpose of advancing Christianity by preaching the good news of God's Kingdom by Jesus Christ.

## Internal Controls

16. Proper controls and procedures are adhered to, so that the monthly financial reports accurately represent all transactions, are in proper balance and provide reasonable assurance that finances are being used for their intended purpose. A competent person independently examines the accounts on a quarterly basis, using guidelines prepared by the Society.

## Investment Policy

17. The Trustees have the power to invest in any way they see fit, but subject to the provisions of the constitution. They will have regard to the soundness of the financial institution, and invest in harmony with Christian principles. Any funds that may be needed in the short term will be invested on that basis.

## Reserves Policy

18. The Charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income we can plan confidently with relatively small reserves. The policy is to ensure we have enough reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end the free reserves were roughly equivalent to 18 months working expenditure.

## **Risk Management**

19. The Trustees actively review the major risks the charity faces and believe that by maintaining free reserves at the level stated in the Reserves Policy, combined with the internal audit programme, the charity will have sufficient resources in the event of adverse conditions. Established systems are in place to mitigate the significant risks.
20. Approved by the Trustees of the Charity on May 31<sup>st</sup> 2014, and signed on its behalf by :

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**The London Feltham Congregation of Jehovah's Witnesses**

Inland Revenue Tax Reference Number :XR/8733

Registered Charity Number :255557

**Annual Receipts and Payments Account : Year to March 31st 2014**

	<b>Current Year</b>	<b>Year To Mar-13</b>
<b>Receipts</b>		
(Voluntary Sources)		
Congregation Contributions	3,878.29	3,817.06
Teddington Congregation Contributions	3,400.00	3,000.00
Tax Repayment	3,034.03	496.17
Congregation Deeds of Covenant	0.00	0.00
Congregation Gift Aid	4,403.00	3,528.00
Legacies	0.00	0.00
Feltham Kingdom Hall Maintenance Contribution	3,800.00	3,000.00
Walton Congregation Contributions	4,850.00	3,000.00
Sub-Total	<u>23,365.32</u>	<u>16,841.23</u>
 (Income from Assets)		
Interest from Investments	0.00	0.00
Rents from Property	0.00	0.00
Sub-Total	<u>0.00</u>	<u>0.00</u>
 (Miscellaneous Receipts)		
Proceeds from Sale of Assets	0.00	0.00
Loans Received	0.00	0.00
Other	4,995.90	0.00
Maintenance Misc Receipts	398.40	0.00
Sub-Total	<u>5,394.30</u>	<u>0.00</u>
 Total Receipts	<u><u>28,759.62</u></u>	<u><u>16,841.23</u></u>
 <b>Payments</b>		
(Direct Charitable expenditure)		
Donations to IBSA/Watchtower Society	3,600.00	3600.00
Other Donations (e.g. pioneer ministers school, circuit funds)	1,550.00	0.00
 (Other Expenditure)		
Kingdom Hall Assistance Contribution	450.00	0.00
Feltham Kingdom Hall Maintenance Contribution	3,800.00	3,000.00
Kingdom Hall Operation and Maintenance	6,114.72	7,184.62
Circuit and visiting Minister Expenses	251.55	280.00
 (Payments for investments and other assets)		
Long-term investments (tied up for a year)	0.00	0.00
Equipment purchased for Kingdom Hall	509.04	355.58
Purchase of Land/Buildings in connection with place of Worship	0.00	0.00
 (Miscellaneous Payments)		
Loan Repayment to Society Re : Kingdom Hall Building	0.00	0.00
(Other)	520.66	0.00
 Total Payments	<u><u>16,795.97</u></u>	<u><u>14,420.20</u></u>
 Net Receipts (Expense) for the Year	<u>11,963.65</u>	<u>2,421.03</u>
 Bank and Cash Balances at April 1st 2013	<u>13,907.40</u>	<u>11,486.37</u>
 Bank and Cash Balances at March 31st 2014	<u>25,871.05</u>	<u>13,907.40</u>

Signed \_\_\_\_\_ Date \_\_\_\_\_

Secretary for the trustees of the London Feltham Congregation of Jehovah's Witnesses  
(Congregation & Kingdom Hall Receipts and Payments combined)



# Independent Examiner's Report on the Accounts

## Section A

## Independent Examiner's Report

Report to the trustees/members of

Charity Name

LONDON FELTHAM CONGREGATION OF JEHOVAH'S WITNESSES.

On accounts for the year ended

31 03 14

Charity no (if any)

255557

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

R.F. Appleton

Date

3/1/2014

Name

R.F. APPLETON

Relevant professional qualification(s) or body (if any)

certified accountant

Address

51 WALNUT TREE RD  
CHARTON VILLAGE  
SHEPPARTON  
TWIN OAK

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

no material problems found

J. H. [Signature]

3/1/2015