

TRUSTEES ANNUAL REPORT.

LEEDS CROSSGATES CONGREGATION OF JEHOVAH'S WITNESSES

1. LEEDS CROSSGATES CONGREGATION OF JEHOVAH'S WITNESSES,
2. ANNUAL REPORT FOR YEAR ENDING 31 st. March 2012.

Reference and Administrative Details

3. Registered Charity No. 1066133 / 0.
4. The registered address of the congregation is "The Kingdom Hall, 31a,Chapel Street, Leeds, LS15 7RN"
5. On the date this report was approved, the congregation was administered by the following trustees:

Chairman : Ian Towning.
Secretary : Robert Smallwood.

Other Trustees : Andrew Metcalfe. Edward Smith Neil Weston
David Stuart

6. The Kingdom Hall in "Chapel Street, Leeds 15," is held in trust for the congregation by The Kingdom Hall Trust

Structure, Governance and Management

7. The Congregation is an unincorporated association constituted by Memorandum of Constitution dated 29th. May 1997 ("the Constitution "). The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

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Objectives, Activities and Public Benefit

8. The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities : Holding and arranging meetings for public religious worship ; Teaching the Bible and the gospel of Christ at these public meetings ; Teaching and preaching the gospel to the public within the congregation area ; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. both provide opportunities for fellowship along with the praise and worship of God. They serve to Advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer – employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

Achievements, Performance and Financial Review.

9. The congregation is primarily funded by voluntary donations made by congregation members and others, Supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society and to other duly constituted congregations to assist them in carrying out their related religious purposes.
10. Of particular significance in the financial affairs of the congregation was for the supply and installation of replacement Gates and railings to the front elevation of the property at a cost of £6,000.00, replacement of the entrance area carpet at £1,130.00 and donations to a total of £1,172.00 for I.B.S.A., Watchtower Society and West Yorkshire Circuit No 4
11. The charity has a consistent income base, through donations from congregation members, some of which is by tax effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year – end, the free reserves were equal to <five (5) months average working expenditure.
12. These funds are held to finance the future activities of the congregation.
13. Approved by the trustees of the charity on 17th May 2012 and signed on its behalf by :

Signed : -----Ian Towning-----

-----Robert G Smallwood-----

Chairman. I Towning.

Secretary. R G Smallwood

At 17th May 2012

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Reserves Policy.

$$= \frac{\text{Annual Expenditure on running K. H.}}{12} = \text{Monthly Expenditure.}$$

$$= \frac{(\text{Combined Annual R\&P Account.}) = \text{£ 18, 440.45} - \text{Gates \& Railings}}{12}$$

$$= \text{£1,536.70} = \text{Monthly Expenditure.}$$

Combined Bank Account Balance (Com R&P Acct) at 31st. March 2011 = **£8,656.90**

= **£1,536.70** (Monthly Expenditure.)

$$= \frac{\text{£8,656.90}}{\text{£1,536.70}} = \text{Number of Months.} = \text{5.63 months.}$$

LEEDS CROSSGATES CONGREGATION OF JEHOVAH'S WITNESSES

REGISTERED CHARITY NO: 1066133

P1

INLAND REVENUE REFERENCE NO: XN 39622

Combined ANNUAL RECEIPTS AND PAYMENTS ACCOUNTS - YEAR TO 31 MARCH 2012

RECEIPTS (Voluntary Sources)	YEAR TO 31/03/2012	YEAR TO 31/03/2011
Congregation Contributions	9,897.35	6,651.39
Leeds Seacroft Congregation-Hall upkeep & loan	10,620.00	10,220.00
Tax Repayments	1,028.18	1,249.88
Congregation Gift Aid	4,112.44	3,982.44
Legacies	-	-
Sub-total	25,657.97	22,103.71

(Income from Assets)		
Interest from investments	-	-
Rents from Property	-	-
Sub-total	-	-

(Miscellaneous Receipts)		
Proceeds from sale of assets	-	-
Loans received	-	-
Others:	-	-
Sub-total	-	-

Total Receipts	25,657.97	22,103.71
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PAYMENTS

(Direct Charitable Expenditure)		
Donations to IBSA / Watch Tower Society	240.00	486.00
Others: Pioneer School, Circuit funds	932.00	852.00
Sub-total	1,172.00	1,338.00

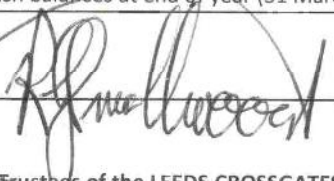
(Other Expenditure)		
Kingdom Hall Operation and Maintenance	10,030.84	9,074.89
Circuit and Visiting Minister Expenses	200.00	200.00
Replacement Entrance Carpet	1,130.00	-
Transport, Printer & consumables	867.61	629.00
Sub-total	12,228.45	9,903.89

(Miscellaneous Payments)		
Loan repayment to the Society re KH Building	11,040.00	11,040.00
Others:	-	-
Sub-total	11,040.00	11,040.00

Total Payments	24,440.45	22,281.89
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Net receipts / (-expense) for the year	1,217.52	-	178.18
Bank and cash balances at start of year (1 April)	7,439.38		7,617.56
Bank and cash balances at end of year (31 March)	8,656.90		7,439.38

SIGNED

 14/5/2012

Secretary - Trustees of the LEEDS CROSSGATES Congregation of Jehovah's Witnesses

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REGISTERED CHARITY NO: 1066133

INLAND REVENUE REFERENCE NO: XN 39622

Combined ANNUAL STATEMENT OF ASSETS & LIABILITIES - YEAR TO 31 MARCH 2012

CASH ASSETS:	YEAR TO 31/03/2012	YEAR TO 31/03/2011
Bank and Cash Balances		
Bank Current Account Nr 1	7,640.34	6,591.98
Bank Current Account Nr 2 (KH Op & Maintain)	1,016.56	847.40
Bank Deposit Account		-
Cash Not Banked		-
		-
Total: Agrees with March 31 balance on annual account	8,656.90	7,439.38

Loans other congregations & Watch Tower Society *1

Other (_____)	£ -	£ -
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LIABILITIES:

Due For Immediate Payment *2	£ -	£ -
Loans (Repayment within one year on request) *3	£ -	£ -
Future and contingent		
Loan re construction/renovation of place/worship (Footnote A) *4	£ 14,059.00	£ 25,099.00

OTHER ASSETS:

Long Term Investments (Tied up for a year or more)	£ -	£ -
Other Property (Footnote D)	£ -	£ -
Held for Functional use by Charity		
Place of Worship (Footnote B)	£ 440,000.00	£ 440,000.00
Furniture & Other Contents of place of worship (Footnote C)	£ 20,000.00	£ 20,000.00

Footnotes

A - Loan:

Agrees with statement from lender

B - Registered Place of Worship: KH Assist

{ - Insurance agreed values}

C - Contents: KH Assist

{ - Insurance agreed values}

D - Other Property (Not the place of worship):

N/A

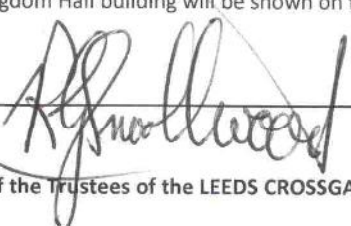
* 1 - It is unlikely that the operating committee account will have amounts due to it but not yet received. Hence leave blank

* 2 - Example would be utilities.

* 3 - It is unlikely that the operating committee will be holding loans. These usually will be shown as part of the congregations liabilities. Unless you have loans leave blank.

* 4 - Show current balance owing to the Society or other commercial lender for Kingdom Hall building. Loans from individuals for Kingdom Hall building will be shown on the congregation account. Enter additional details on Footnote A.

SIGNED



DATE

14/5/2012

Secretary of the Trustees of the LEEDS CROSSGATES Congregation of Jehovah's Witnesses

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Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Leeds Crossgates Congregation of Jehovah's Witnesses		
On accounts for the year ended	31 March 2012	Charity no (if any)	1066133
Set out on pages	1 & 2 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met.

Signed:  Date: 4 January 2013

Name: Gerald Stanley Tyne

Relevant professional qualification(s) or body (if any): Society of Trust & Estate Practitioners

Address: 6 Well Garth Bank
Bramley
Leeds LS13 1EW

Give here brief details of any items that the examiner wishes to disclose.

None

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