

HEREFORD CONGREGATION OF JEHOVAH'S WITNESSES

Accounts 2010/2011

Page 1 of 3

Current Account

	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	Totals
Opening Balance	2,294.23	2,607.04	2,922.27	2,991.88	3,359.75	3,600.02	3,147.80	4,644.57	5,009.21	3,238.89	23,375.42	21,894.10	
Receipts													
Cong Contributions (C)	146.03	299.00	176.05	174.00	173.50	165.20	179.66	194.00	227.00	893.67	236.02	194.00	3,058.13
Gift Aid Contributions (G)	340.25	370.25	350.25	305.25	325.25	325.25	330.25	355.25	355.25	355.25	285.25	300.25	3,998.00
Gift Aid Tax Refund TR							1090.89						1090.89
Hereford KH Fund (H)	60.00	61.00	13.00	60.00	107.20	50.00	85.00	60.00	66.00	19109.56	50.00	60.00	19781.76
Memorial Flowers (F)													0.00
Assembly Coach (T)	581.00			84.00				333.00	18.00				1016.00
Monies owing to Society													0.00
Other Receipts (O)													0.00
SUB-TOTAL	1127.28	730.25	539.30	623.25	605.95	540.45	1685.80	942.25	666.25	20358.48	571.27	554.25	28,944.78
Payments													
Donations to I.B.S.A. (W)		120.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	720.00
WT Society KH Fund (K)		20.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	120.00
I.B.S.A. (Year Text) (A)													0.00
Change Hall Trustee (C)											50.00		50.00
Circuit Overseer's Exp (V)						90.00						160.00	250.00
KH Assistance (Yrly) (AA)											321.00		321.00
Circuit Car (CC)						324.00							324.00
Glou # 1 Circuit Flat (Yrly) (A)									216.00				216.00
Pioneer School C									60.00				60.00
Bristol Hospital Liaison (mthly)	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	120.00
TXFR to Hereford KH Fund (H)	60.00					241.20			1637.09			17843.47	19781.76
Kingdom Hall Maint. (U)	63.47	255.02	281.69	175.38	285.68	257.47	109.03	167.61	443.48	141.95	1601.59	404.65	4187.02
Assembly Coach (T)	660.00		108.00					330.00					1098.00
Other Repayments (P)	21.00	10.00											31.00
TOTAL	814.47	415.02	469.69	255.38	365.68	992.67	189.03	577.61	2436.57	221.95	2052.59	18488.12	27,278.78
Balance Carried Forward	2,607.04	2,922.27	2,991.88	3,359.75	3,600.02	3,147.80	4,644.57	5,009.21	3,238.89	23,375.42	21,894.10	3,960.23	
Surplus or Deficit	312.81	315.23	69.61	367.87	240.27	-452.22	1496.77	364.64	-1770.32	20136.53	-1481.32	-17933.87	1666.00
Contributions Received													
Worldwide Work (W)	204.21	271.31	194.67	170.61	352.00	225.80	195.37	151.00	113.50	269.37	240.65	247.32	2635.81
WT Society KH Fund (K)	15.00	20.00	30.00	27.00	33.20	25.80	66.00	68.00	70.00	85.00	66.00	40.00	546.00
(MM)													0.00
TOTAL	219.21	291.31	224.67	197.61	385.20	251.60	261.37	219.00	183.50	354.37	306.65	287.32	3,181.81

ACCOUNTS
- 9 JAN 2012
RECEIVED BY POST TEAM

106 73 89
BY POST TEAM
31 Mar 11

April - 2010/March -2011

Congregation Funds at Beginning of Year		2,294.23
Receipts from Voluntary sources		
Cong Contributions (C)		3058.13
Contributions by (DD) (C)		0.00
Gift Aid Contributions (G)		3998.00
Gift Aid Tax Refund TR		1090.89
Hereford KH Fund (H)		19781.76
Memorial Flowers (F)		0.00
Assembly Coach (T)		1016.00
Monies owing to Society		0.00
Other Receipts (O)		0.00
Total Receipts		28,944.78

Payments to the Society		
From Donations from Congregation Funds		
Donations to I.B.S.A. (W)		720.00
WT Society KH Fund (K)		120.00
Change Hall Trustee (C)		50.00
Circuit Overseer's Exp (V)		250.00
KH Assistance (Yrly) (AA)		321.00
Circuit Car Fund (Yrly) (CC)		324.00
Circuit Flat (A)		216.00
Pioneer School (A)		60.00
Bristol Hospital Liaison (mthly) (A)		120.00
Total Payments		2,181.00

Other Payments		
From Congregation Funds		
Hereford KH Fund (H)		19781.76
Kingdom Hall Maint. (U)		4187.02
Other Repayments (P)		31.00
Total Payments		23,999.78

Funds on Hand @ 31st March 2011		
Current A/c		3,960.23
Coach Surplus		
Current A/c Less C/S		3,960.23
Deposit Account	Hereford KH Fund	37,394.65
		41,354.88

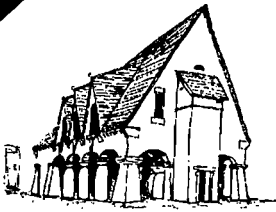
Total of 26,180.78

Total Funds on Hand @ 31st March 2011

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The Brownsword Hall

1086679
31 Mar 11.

The Poundbury Village Hall Trust Chairman's Report 2010/11



The Brownsword Hall is managed by the PVHT (Poundbury Village Hall Trust) Registered Charity: 1086679

Location:
Pummary Square
Poundbury
Dorchester, DT1 3GW
Visit our Website: www.brownswordhall.org.uk

Enquiries & Booking Information :
Tel: 01305 757265
13 Moraston Street, Poundbury
Dorchester DT1 3RG
email: brownswordhall@aol.com

Introduction

I am pleased to present my report on the Poundbury Village Hall Trust (PVHT) for 2010/11. It summarises the main activities of the Management Committee and details the use of the Brownsword Hall over the last twelve months. It acknowledges the contributions of many people and finally looks briefly to the future.

The background to the Hall and the Trust are set out separately in Appendix 1, which I hope will be of benefit to new residents.

Overview

The year since the last AGM has been eventful and memorable. It started with Morris Porch, the Caretaker, in hospital and the Management Committee operating an emergency rota to prepare the Hall for each booking - hard work, but a very useful induction for the four new Trustees, including the new Chairman.

The highlight of the year was undoubtedly the 10th Birthday Tea Party in November, attended by both Prince Charles and our original benefactor, Andrew Brownsword. The announcement of Prince William and Kate Middleton's engagement that very morning might have overshadowed the event; in fact, it made our celebration all the more memorable. Many of those involved in the original project, together with former and current Trustees and representatives of regular users enjoyed Champagne, afternoon tea and birthday cake. We clearly demonstrated our appreciation for the gift of this wonderful facility, showed how very well used it is and that it is managed to the high standard it deserves.

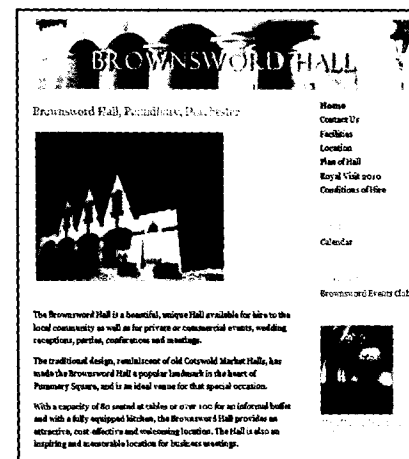


Bev Stephens very kindly painted two stunning watercolours of the Hall which were presented to the two principal guests who, we understand, have hung them in Clarence House and The Royal Crescent, Bath respectively.

Once again our local photographer Neil Crick gave his time to capture this special event, providing us all with wonderful photographs as we chatted to the Prince and mixed with special guests. The photographs have been used to publicise the hall in the Dorset Magazine, on our website and of course the Poundbury Magazine - which Andrew Brownsword now receives quarterly.

At the party the Trustees announced that, as a birthday present to those who have loyally supported the hall, 2011 fees for regular users would be frozen at the 2010 level. It was a great shame that due to the limit on numbers it was not possible to invite more of the Hall's supporters.

Another milestone, after much hard work by the Publicity Working Group, was posting our website on the internet. The website is an essential modern aid to promoting the Hall as so many people use the internet to source venues and gather information on the facilities and services on offer. Key words were used in the opening paragraph to ensure anyone searching Google for "halls for hire", "private parties", "wedding venues" and "corporate events" in Dorset will find us and the site is linked to a Goggle map. It continues to be developed and has generated additional interest in bookings.



A special mention must be made of the Brownsword Events Club (BEC), which goes from strength to strength. It takes a great weight from the Trustees' shoulders to know that BEC so successfully takes care of fun and fundraising. In addition to the ever popular quiz nights and craft fairs (rebranded in 2011 as the Brownsword Bazaar) there have been many memorable events.



Who could forget Mamma Mia, or at the other end of the cultural scale, Swansea City Opera? The programmes they create every year have something for everyone. This year BEC has again contributed significantly by purchasing eight foldable circular dining tables that are much easier to move and store, and upgrading our cruets.

In December the Duchy of Cornwall continued the tradition of donating a Christmas tree for Pummery Square, and it was decorated with a new set of lights funded by Elder and Froy. The generosity of both parties is gratefully acknowledged. The lights were switched on as part of a Julia's House Children's Hospice event.



A major item of expenditure has been £3,000 spent on the electrical systems. All the work recommended following a comprehensive survey and testing has been completed and the Hall has now been upgraded to meet all current standards.

Hall Utilisation

Detailed analysis of bookings during the last financial year has been prepared by Myra Dawson, the Bookings Officer, and is attached as Appendix 2. Whilst there was a recessionary effect which reduced use in each of the three classes of bookings, this was more marked with business use, which fell for the second year. Although total bookings were down on 2009/10 they were still higher than in the three years 2006/7, 2007/8 and 2008/9. As will be seen in the accounts, the reduction in use has inevitably resulted in a reduction in income.

Acknowledgements

So many people have contributed so much to the Brownsword Hall that it might seem unfair to pick out individuals. However, certain people or groups do deserve special mention.

I am pleased to report that following major heart surgery Morris Porch recovered well. The Trustees were more than complimentary about the hard work and dedication he showed over a long period and felt that the continuing success of the hall was, in large part, due to the high level of service he consistently maintained. They thanked him wholeheartedly and wished him well for the future.

In the autumn, following a successful trial period, Mike Waddington was awarded the Caretaking Services Contract. The requirements of the contract are being fulfilled very well. Mike has also carried out additional works such as decorating the front and back stairs and parts of the Hall, and pressure washing the undercroft pillars and paving.

Myra Dawson continues to provide Booking Services with exemplary efficiency and I am delighted to report that a new contract has been agreed between her and the Trust.

These two Contractors are the mainstays of the day-to-day operation of the Hall. Their work requires a minimum of day-to-day involvement by the Committee and without them the workload on the volunteer Trustees would be unsustainable.

BEC's activities have been referred to above and I would like to thank all their hardworking volunteers, especially those who changed roles, stepped down or joined during the year.

Lastly, the PVHT. I knew little of the Trust and the Hall when I became Chairman last year, but I quickly became aware of what a strong team of Trustees it has. This made everything much easier for me and helped manage the immediate caretaking crisis, whilst the range of different skills and experience was particularly evident when organising the Birthday Party. They assume individual responsibility for a variety of roles and have all given their time willingly and freely throughout the year. I thank them very much.

Looking Forward

Although use for only 29 sessions in April 2011 was very disappointing, possibly due in part to the late Easter holiday, bookings of 56 and 50 sessions for May and June respectively are at last year's level and are in line with the longer term average. However, the Management Committee is in no way complacent and recognises that maintaining and hopefully increasing bookings whilst keeping a strict control on costs are priorities. It is also inevitable that fees will have to rise in 2012 to keep pace with inflation.

Following one or two breakdowns too many, the Committee has decided to replace the existing boiler as it is more than 10 years old. Competitive estimates are being obtained by the Facilities Working Group and the work is planned for the quiet period over the summer holiday.

BEC has indicated that it would like to fund improvements to the sound system and the provision of movable stage lighting. Subject to technical assessments, which are in hand, these contributions will be very much appreciated.

Initial thoughts are being given to the Queen's Diamond Jubilee over the long weekend of 2nd-5th June 2012. It is early days yet, but I expect the Hall, Undercroft and Square will be invaluable to some of the likely celebrations.

Conclusion

Finally, I am hoping the Trust will enjoy a more settled year in 2011/12, with a modest increase in the use of the Hall.

I ask the meeting to accept the Report.

Tony Schrier.

Tony Schrier
Chairman of Trustees

POUNDBURY VILLAGE HALL FINANCIAL REPORT

Income & Expenditure for the 12 months ended 31 March 2011

<u>Income</u>	<u>2011</u>	<u>2010</u>	<u>Expenditure</u>	<u>2011</u>	<u>2010</u>
Lettings: Club & Private	22,692.40	22,727.58	Kitchen	257.35	504.16
Car Park Maintenance	775.00	775.00	Booking & Caretaking	13,035.05	11,298.75
Donations: BEC	554.50		Maintenance/Renewals	996.72	3,526.30
Other	175.00	20.00	Insurances	3,122.81	3,095.37
Bank Interest Received	738.49	748.15	Heat & Light	3,846.46	4,639.93
MANCO 1 Refund	400.00		Water	355.20	577.00
			Cleaning	1,641.10	1,585.11
			Licences	337.04	298.33
			Telephone	492.72	498.70
			Administration	745.42	653.36
			Sundries	1,776.67	427.76
			Advertising/WEB Site	271.25	280.75
			Safety & Security	149.99	298.99
			10th Year Celebrations	<u>1,323.50</u>	
Total Income	25,335.39	24,270.73	Total Expenditure	28,351.28	27,684.51
			Surplus (Deficit)	-3,015.89	<u>-3,413.78</u>
	<u>25,335.39</u>	<u>24,270.73</u>		<u>25,335.39</u>	<u>24,270.73</u>

Balance Sheet

Balances at 31 March 2010

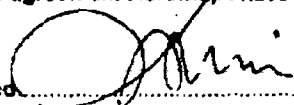
Current Account PVHT	4,693.02	
Deposit PVHT	3,808.85	
Standard Life PVHT	35,330.73	
Debtors PVHT	134.00	
Creditors PVHT	-1,221.75	
Creditor BHC	<u>57.13</u>	42,801.98
Add Deficit from above		-3,015.89
Add BHC Payments		<u>9,773.78</u>
		<u>49,559.87</u>

Balances at 31 March 2011:

Current Account PVHT	6,122.79
Deposit account PVHT	9.03
Standard Life PVHT	45,069.04
Debtors PVHT	385.30
Creditors PVHT	<u>-2,026.29</u>
	<u>49,559.87</u>

I have examined the Balance Sheet as at 31 March 2011 and the income & expenditure for the year ended that date which have been prepared from the accounting records of the Poundbury Village Hall Trust and I confirm that they are in agreement therewith. I have not carried out an audit.

Signed



D. J. KAILE

Date

19 - 4 - 2011

BROWNSWORD HALL CHARITY FINANCIAL REPORT

Income & Expenditure for the 12 months ended 31 March 2011

<u>Income</u>	<u>2011</u>	<u>2010</u>	<u>Expenditure</u>	<u>2011</u>	<u>2010</u>
Lettings : Commercial	10,697.33	12232.72	Kitchen		9,017.60
Donations: BEC		3,300.00	Maintenance/Renewals	2,473.38	1,915.77
VAT			Insurances	184.60	208.00
Net Refund		70.42			
			Administration		
			Sundries	241.72	
			Safety & Security	1,130.95	
			VAT	751.66	
Total Income		<u>15,603.14</u>	Total Expenditure	4,782.31	<u>11,141.37</u>
			Surplus (Deficit)	<u>5,915.02</u>	<u>4,461.77</u>
	<u>10,697.33</u>	<u>15,603.14</u>		<u>10,697.33</u>	<u>15,603.14</u>
Balance Sheet					
<u>Balances at 31 March 2010</u>			<u>Balances at 31 March 2011:</u>		
Current Account BHC	8,718.22		Current Account BHC	3,536.73	
Debtors BHC	227.27		Debtors BHC	892.80	
Creditors BHC	<u>-846.40</u>		Creditors BHC	<u>-189.20</u>	
		8,099.09			
Add Surplus from above		5,915.02			
Less Transfers to PVHT		<u>-9,773.78</u>			£4,240.33
		£4,240.33			

I have examined the Balance Sheet as at 31 March 2011 and the Income & Expenditure for the year ended that date which have been prepared from the accounting records of the Brownsword Hall Charity and I confirm that they are in agreement therewith. I have not carried out an audit.

Signed.....

D J KALL

Date..... 19 - 4 - 2011