

Annual Report

1. HARLOW SOUTH CONGREGATION OF JEHOVAH'S WITNESSES

2. ANNUAL REPORT FOR THE YEAR ENDING 31st MARCH 2019

Reference and Administrative Details

3. Registered Charity No. 1067204

4. The registered address of the congregation is; Kingdom Hall, Parnall Road, Harlow, Essex, CM18 7NG

5. On the date this report was approved, the congregation was administered by the following trustees:

Chairman: Martin Holmes; Secretary: Hugh Thomas

Other trustees: David Burland, Michael Asamoah, Tony Edwards, John Whitby, Kevin Breen, Nathan Hayes, Benjamin Hitchin

6. The Kingdom Hall in Parnall Road, Harlow, is held in trust for the congregation by locally appointed trustees.

Structure, Governance and Management

7. The congregation is an unincorporated association constituted by Memorandum of Constitution dated 16 May 1997 ('the Constitution'). Updated in January 2018 from Harlow Latton to Harlow South. The congregation is affiliated with Watch Tower Bible and Tract Society of Britain (the Society).

New trustees are selected by the existing trustees from among congregation members, and are duly appointed pursuant to the Constitution.

The affairs of the congregation are managed by the trustees who as members of the charity work closely together and meetings are called whenever required, but at least three times a year. All major decisions are made by formal resolutions at meetings of congregation members as provided for in the Constitution.

The trustees and other persons engaged in the activities of the congregation have done so on a voluntary unpaid basis.

Objectives, Activities and Public Benefit

8. The Constitution restricts the operation of the congregation and the use of its assets to religious purposes. It defines the objects of the congregation as 'the practice and advancement of Christianity founded on the Holy Bible, including the preaching of the good news of God's Kingdom by Jesus Christ within the Congregation Area and the holding of meetings for public Christian worship.' For this purpose the congregation undertakes the following activities: Holding and arranging meetings for public religious worship; Teaching of the Bible and the gospel of Christ at these public meetings; Teaching and preaching the gospel to the public within the congregation area; Distribution of Bibles and other religious literature to the public in the congregation area.

These meetings are provided, and ministry engaged in, without charge to adherents or the general public. Both provide opportunities for fellowship along with the praise and worship of God. They serve to advance religious education among both Christians and the wider public by providing training in reading, teaching, and applying the Bible. Further, through the teaching of principles of Christian living, which include respect for secular authority, persons, and property, and the maintenance of personal morality and family values, individuals are aided to change their lives in harmony with such principles. This affords those who follow the teachings of Jesus an improved moral climate, better marital, employer-employee, and social relationships, and greater happiness and contentment.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

Achievements, Performance and Financial Review

9. The congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest. Throughout the year such funds have been used to provide facilities for the holding of regular weekly meetings for worship and Bible study. Donations have been made by congregation members towards the cost of circuit assemblies and other conventions held in the year. Funds have also been donated to the Society and to other duly constituted congregations to assist them in carrying out their related religious purposes.

Of particular significance in the financial affairs of the congregation was, covering to year end March 31 2019

Total income of £ 16,344.21
Total expenses of £ 17,873.74
leaving a year end deficit of £1,529.53

Expenses comprise the following; Combined resolutions; Kingdom Hall running expenses, based on the number of publishers in each congregation times £4.50. Circuit matters and convention travel.

As title holding Congregation for Harlow the following report covers Kingdom Hall Assets retained for the Charity's Own Use: Kingdom Hall £350,000.00, Kingdom Hall Flat £80,000.00
Kingdom Hall AC Unit £10,135.20, Kingdom Hall Audio and visual equipment £8,423.38
Kitchen Equipment £2,000.00 Combined total: £450,558.58

Kingdom Hall Operating Committee accounts for running and upkeep of the Kingdom Hall i.e. gas, electricity, phone and broadband, ground rent and maintenance, covering to year end March 31 2019;

Total income of £ 32,374.82
Total expenses of £ 27,331.24
leaving a year end balance of £5,043.58

- 10) The charity has a consistent income base, through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure. At the year-end, the free reserves were roughly equal to 3 months working expenditure. Balance at the bank for Harlow South as of April 2019 **£6,297.50** and balance at the bank for Harlow South KHOC as of April 2019 **£11,388.54**
11. These funds are held to finance the future activities of the congregation. There are no funds held subject to restrictions on their use, or set aside for a particular purpose.
12. Approved by the trustees of the charity on Sunday June 30th 2019 and signed on its behalf by:

Signed: _____

Chairman

Martin Holmes

Secretary

Hugh Thomas

Harlow South Congregation of Jehovah's Witnesses Kingdom Hall Operating Accounts 2018-2019

Harlow South Congregation of Jehovah's Witnesses Income and Outgoings for year 2018/2019

	INCOME Regular Monthly Gift Aid Donations for April 2018 to March 2019												
						Month							
Gift Aid claimable donations	April	May	June	July	August	September	October	November	December	January	Feb	March	Total
	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	240.00
	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	240.00
	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	60.00
	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	360.00
	25.00	25.00											50.00
	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
	20.00	20.00	20.00	20.00	80.00		30.00	50.00	30.00	30.00	30.00	50.00	380.00
	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	110.00
	40.00	40.00		40.00	40.00		45.00	45.00	45.00	45.00	45.00	45.00	430.00
	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00				180.00
	15.00	15.00	15.00	15.00	15.00					15.00			90.00
	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	480.00
	30.00	30.00	30.00	30.00	30.00		30.00	30.00	30.00	30.00	30.00	30.00	330.00
		10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	110.00
		20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	220.00
		30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	330.00
		40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	440.00
		25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	275.00
				30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	270.00
						2.00	2.00	2.00	2.00	2.00	2.00	2.00	14.00
						20.00	20.00	20.00	20.00	20.00	20.00	20.00	140.00
						15.00	15.00	15.00			15.00	15.00	75.00
							50.00	50.00	50.00	50.00	50.00	50.00	300.00
							10.00		10.00	10.00	10.00	10.00	50.00
								50.00					50.00
									40.00	40.00	40.00	40.00	160.00
	300.00	425.00	360.00	430.00	490.00	362.00	527.00	587.00	552.00	547.00	547.00	557.00	5,684.00

Harlow South Congregation of Jehovah's Witnesses Kingdom Hall Operating Accounts 2018-2019

INCOME Small cash donations from Congregation For April 2018 to March 2019													
Gift Aid Donations Small	April	May	June	July	August	September	October	November	December	January	February	March	Total
							180.00	72.50	144.65	20.00	45.00	50.00	512.15
							32.50	155.00	50.00	25.00	10.00	60.00	332.50
							40.00	45.25	20.85	41.00	35.00	40.00	222.10
							33.80	84.00	6.40	30.20	40.00	32.05	226.45
							27.70	32.00	53.84	41.00	70.00	65.00	289.54
							85.00	39.50	35.00	35.00	30.00	35.00	259.50
								10.95		20.01		50.00	80.96
								31.93		29.00		14.00	74.93
								63.00		40.00		59.25	162.25
							399.00	534.13	310.74	281.21	230.00	405.30	2,160.38
INCOME Contributions and Regular Monthly Contributions from Congregation For April 2018 to March 2019													
Non claimable donations	April	May	June	July	August	September	October	November	December	January	February	March	Total
	30.00	130.00	75.00	113.00	112.00	195.00	100.00	40.00		20.00			815.00
	35.00	40.00	112.00	52.00	36.00	113.00	100.00	100.40					588.40
	92.60	90.00	97.50	45.50	80.00	45.75							451.35
	20.00	25.00	41.00	16.00	146.40	120.00							368.40
	20.00	10.00	10.60	27.50	152.00	154.73							374.83
		50.00	11.10	72.00	87.00	52.00							272.10
		10.00		20.00	222.00	60.00							312.00
		30.50		149.00		98.25							277.75
		40.00											40.00
								5,000.00					5,000.00

Harlow South Congregation of Jehovah's Witnesses Kingdom Hall Operating Accounts 2018-2019

--	--	--	--	--	--	--	--	--	--	--	--	--	--

KHOC Income and Outgoings for April 2018 to March 2019

INCOME Regular Monthly Income													
Name	Month												Total
	April	May	June	July	August	September	October	November	December	January	Feb	March	
Harlow South Regular Transfer		585.00	975.00	585.00	585.00	585.00	585.00	585.00	585.00	585.00	585.00	585.00	6,825.00
Harlow North Regular Transfer	400.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	5,350.00
Harlow Central Regular Transfer	455.00	455.00	455.00	455.00	455.00	455.00	455.00	455.00	455.00	585.00	585.00	585.00	5,850.00
Harlow Passmores Regular Transfer	600.00	600.00											1,200.00
Deposit	564.00	630.00		900.00	4,374.92								6,468.92
From pioneer school				100.00									100.00
Credit from Castle Water				196.28									196.28
Swalec refund 906501641						56.69							56.69
Deposit from circuit					875.08								875.08
Deposit Re44 Harlow Station								2603.29					2,603.29
Deposit B1 Harlow Water								877.57					877.57
Deposit Re41 Harlow Station										130			130.00
Deposit Re06 Harlow 100007											788.11	950.00	1,738.11
Credit from Swalec Gas 906501												103.88	103.88
	2,019.00	2,720.00	1,880.00	2,686.28	5,864.92	2,421.77	1,490.00	4,970.86	1,490.00	1,750.00	2,408.11	2,673.88	32,374.82

OUTGOINGS Expenses													
	Month												Total
	April	May	June	July	August	September	October	November	December	January	February	March	
DD Harlow Council Ground Rent 10023491	1,050.00			1,050.00			1,050.00			1,050.00			4,200.00
DD Global 4 KH102288	45.68	45.68	45.68	45.68	45.68	45.68	45.68	45.74	45.68	45.68	46.28	46.28	549.42
DD Swalec Hoding Road 875514441	196.08		103.58			113.10			94.15			131.10	638.01
DD Castle Water TW2758719285	11.35	11.35	11.35										34.05
DD Harlow Council Tax Flat 22711390	99.62	96.00	96.00	96.00	96.00	96.00	96.00	96.00	96.00	96.00	96.00	96.00	1,155.62
DD SSE GAS Hoding Road 906501641			235.72						127.18				362.90
DD SSE Gas Staple Tye 727929541		232.16			4.83			92.30			107.35		436.64
SSE Elec Staple Tye 4811763415		448.59				1104.84					861.53		2,414.96
DD Anglian Water 0412454401					61.00	61.00	61.00	61.00	61.00	61.00	61.00	61.00	488.00
DD SSE Electric Flat 200327341					165.20			86.03			91.37		342.60
Mark Hall Rent 10023527		375.00											375.00
DD EE Flat broadband 101399312X0029						34.00	24.00						58.00
DD TV licence 3320652659								150.50					150.50
DD EE Broadband 101399312X003								24.00	24.00	24.00	24.00	24.00	120.00
DD Swalec 481176341								565.90					565.90

Harlow South Congregation of Jehovah's Witnesses Kingdom Hall Operating Accounts 2018-2019

Cheque correction		130.00													130.00
Chq 100554 Memorial Flowers	180.00														180.00
Chq 100553 100555 200423 100552		267.68													267.68
Chq 200421 200422 Passmores refund		1,200.00													1,200.00
Chq 200427 Aircon Services			380.00												380.00
Chq 200429 Paint for steps			35.98												35.98
Chq 200430 Passmores refund			600.00												600.00
Chq 200428 200431			177.71												177.71
Chq 200434 Invite printing				140.00											140.00
Chq 200435 Survey of Hoding Road				744.9											744.90
Chq 200425 Kick plate				14.78											14.78
Chq 200426 Tool box				37.97											37.97
Chq 200433 Keys				7.98											7.98
Chq 200432 First aid				30.35											30.35
Chq 200437 Defib					372.04										372.04
Chq 200438 Cleaning supplies					116.18										116.18
Chq 200441 Live kh					446.69										446.69
Chq 200440 Coach for Excel						3,585.00									3,585.00
Chq 200442 Flat maintenance						51.58									51.58
Chq 200443 Tumble drier						339.00									339.00
Chq 200444 Air con services						336.00									336.00
Chq 200446 KHCONF							96.00								96.00
Chq 200447 Essex tele engineers							113.80								113.80
Chq 200450 200449								466.76							466.76
Chq 200448 Dons coaches Bows Road								1,135.00							1,135.00
Chq 200452 Deadbolt									113.40						113.40
Chq 200453 Harlow Council									396.50						396.50
Chq 200451 Defib pads									94.32						94.32
Chq 200454 Harlow Council									448.31						448.31
Chq 200456 Stamp										37.96					37.96
Chq 200455 Hygiene system										112.76					112.76
Chq 200457 Donation to society WWW										1,500.00					1,500.00
Chq 200445 Lock											51.91				51.91
Chq 400460 Cleaning materials											114.82				114.82
Chq 200458 Library furniture											351.60				351.60
Chq 200461 Cleaning Supplies												55.48			55.48
Chq 200463 Dons coaches Bowes Road												950.00			950.00
Chq 200459.200465 Picture frames												39.14			39.14
Chq 200468 Scan KH Build plan												39.19			39.19
Chq 200469 Electric socket for library												128.85			128.85
Totals	1,582.73	2,806.46	1,686.02	2,167.66	1,307.62	5,766.20	1,486.48	2,723.23	1,500.54	2,927.40	1,805.86	1,571.04			27,331.24

Harlow South Congregation of Jehovah's Witnesses Kingdom Hall Operating Accounts 2018-2019

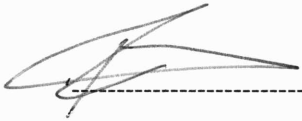
		Assets Retained for Charity's Own Use							Total
Kingdom Hall	350,000.00							350,000.00	
Kingdom Hall Flat	80,000.00							80,000.00	
Kingdom Hall AC unit	10,153.20							10,153.00	
Audio visual & equipment	8,423.38							8,423.38	
Kitchen equipment	2,000.00							2,000.00	
								450,576.38	
Harlow South Congregation of Jehovah's Witnesses summary									
Harlow South Income	16,344.21								
KHOC Income	32,374.82								
Harlow South Expenses	17,873.74								
KHOC Expenses	27,331.24								
Combined income	48,719.03								
Combined expenses	45,204.98								
KHOC Bank Balance March.31. 2018	6,344.96								
KHOC Bank Balance March.31.2019	11,388.54								
Harlow South Bank Balance March.31.2018	4,383.46								
Harlow South Bank Balance March.31.2019	7,078.70								
Combined Bank Balance March.31.2018	10,728.42								
Combined Bank Balance March.31.2019	18,467.24								
Assets Retained for Charity's Own Use	450,576.38								
Harlow South Congregation of Jehovah's Witnesses		Verified by: _____ Date: September 27 2019 Chairman: Martin Holmes Secretary: Hugh Thomas							
Harlow South Congregation of Jehovah's Witnesses Operating Account									

Lawrence Yap

110 Tithelands

Harlow CM19 5ND

I, Lawrence Yap, as an independent examiner of the following two accounts, 'Harlow South Congregation of Jehovah's Witnesses Income & Outgoings' & 'Harlow South Congregation of Jehovah's Witnesses Kingdom Hall Operating Account', have found that both accounts have followed the correct procedures in recording their accounts. I believe the accounts are true and accurate.



Date: 28th October 2019

Lawrence Yap