

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

0	1	0	4	1	8
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 Period end date

3	1	0	3	1	9
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Charity name

Chippenham Congregation of Jehovah's Witnesses

Charity No
(if any)

1	0	6	5	2	6	0
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The practice and advancement of Christianity founded on the Holy Bible, as understood by the denomination of Christians known as Jehovah's Witnesses, including the preaching of the good news of God's Kingdom by Jesus Christ within the congregation area and the holding of meetings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Arranging meetings for public worship, which includes Bible education and training in Christian Living. Preaching the Christian message to the public within the congregation area. Distributing Bibles and other religious literature. All of the services and facilities are provided without charge.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the year the Congregation has achieved its objects and continued to pursue its purposes by holding regular twice-weekly meetings for the public worship of God and Bible study. Further, most Congregation members have assisted by sharing regularly in preaching the good news of God's Kingdom and teaching principles of Christian living including respect for secular authority, persons and property; the maintenance of personal morality and family values; and other facets of practical Christianity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Total Receipts for the year in donations and Gift Aid : £101,417.32 (principally from a bequest from a Congregation member) Total Expenditure for the year: £10,422.99
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The policy on reserves is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months working expenditure.
Amount of reserves held	Para 1.22	Bank and Cash balance at 31/03/19: £98,218.22
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The congregation is primarily funded by voluntary donations made by congregation members and others, supplemented by bank interest.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No significant financial affairs have been entered into during the period ending 31.03.19
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	The Model Constitution was approved on 17 October 1996 and adopted without any amendment by the Charity on 29 May 1997.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The congregation is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are selected by the existing Trustees from among congregation members, and are duly appointed pursuant to the Constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The congregation is affiliated with Watch Tower Bible and tract Society of Britain.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Chippenham Congregation of Jehovah's Witnesses
Other name the charity uses	
Registered charity number	1065260
Charity's principal address	18A Hardenhuish Lane, Chippenham, SN14 6HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Harding	Chair		
2	Jonathan Ford	Secretary		
3	Cristian Bolton			
4	Matthew Clarke			
5	Louis Denyer			
6	Oliver Free			
7	David Garrad			
8	Alan Kyte			
9	Anthony Langmead			
10	Terrence Manley			
11	Allan Moore			
12	John Moore			
13	Neville O'Sullivan			
14	Gareth Powell			
15	Lemuel Victoria			
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J D Ford	P.A. Harding
Full name(s)	Jonathan David Ford	Paul Anthony Harding
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	15 December 2019	

The Chippenham Congregation of Jehovah's Witnesses

Inland Revenue Tax Reference No. XN33849. Registered Charity No. 1065260

Annual Receipts and Payments Account: Year to 31st March 2019

Bank and Cash Balance at 1st April 2018		7,223.89	
Interest Free deposit with Branch Office at 1st April 2018			
RECEIPTS			
Congregation Contributions	93,248.41		
Gift Aid	4,270.00		
Gift Aid Small Donations Scheme (GASDS)	2,110.40		
HMRC GA/GASDS Repayment	1,788.51		
Total Receipts		101,417.32	
EXPENSES			
WTBTS KH & AS Construction (Resolution)	3,000.00		
Kingdom Hall Operation and Maintenance	4,950.82		
Equipment Purchased for Kingdom Hall	1,075.82		
Circuit Overseers expenses	132.96		
Visiting Speakers expenses	20.00		
Sign Services (Lit Cart Signage)	468.39		
Abingdon Pioneer School	50.00		
LDC Visit Expenses	50.00		
WTBTS GAA	500.00		
Contribution to Gloucester No1 Circuit Flat	25.00		
Glos No1 Circuit Assemblies Contributions	150.00		
Total Expenses		10,422.99	
Net Receipts for the Year		90,994.33	
Bank and Cash Balance at 31st March 2019		98,218.22	
Funds deposited on IF loan at Branch Office during 2018/19		+	0.00
IF loan withdrawn or transferred to WTBS or IBSA during 2018/19		-	0.00
Funds on deposit with Branch Office at 31st March 2019			0.00
Total funds at 31st March 2019			98,218.22



Section A Independent Examiner's Report

Report to the trustees/ members of

CHIPPENHAM CONGREGATION OF JEHOVAH'S WITNESSES

On accounts for the year ended

31-03-19

Charity no (if any)

1065260

Set out on pages

1 (ONE)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Francis Paul Hiscock

Date:

2-01-20

Name:

FRANCIS PAUL HISCOCK

Relevant professional qualification(s) or body (if any):

ACMA

Address:

69, EASTERN AVE
CHIPPENHAM SN15 3LW