

## Annual Report

1. CHARITY: ANDOVER ANTON CONGREGATION OF JEHOVAH'S WITNESSES
2. ANNUAL REPORT FOR YEAR-ENDING 31<sup>ST</sup> MARCH 2015

### **Legal and administrative Information**

3. The congregation is an unincorporated association now constituted by Memorandum of Constitution dated 27<sup>th</sup> May 1997 ('the constitution')
4. **Registered Charity No. 1066971**
5. The Congregation has during the year been administered by the following Trustees, being elders of the congregation duly appointed pursuant to the constitution:  
Chairman: Brother Jake Ballard  
Secretary: Brother Denzil Smith  
Other Trustees: Brothers John Applin, David Aymes, Shaun Kelly, Andy Paton, Malcolm Weare,

After many years of faithful service Brothers Charles Hillier, Jack London and Nick Toogood have stepped down from the role of Trustee. All have contributed much to the success of the Charity and we here record our grateful thanks to each one.

6. The registered address of the congregation is :  
The Kingdom Hall, River Way, Andover, Hants SP10 1DX
7. The congregation's bank is Barclays Bank plc, Andover Branch, Winchester Group, P.O.Box 87, Winchester, Hants, SO23 8TN
8. At the end of the year there were 105 congregation members
9. The congregation is within the Hants No. 2 circuit of Jehovah's Witnesses.

## **Objectives and Activities**

10. The Constitution restricts the operation of the congregation to religious purposes and limits the use of its assets to such purposes: It defines the objectives of the congregation as “the practice and advancement of Christianity founded on the Holy Bible”. For this purpose the congregation is organized on the basis of scriptural precedent and as otherwise recommended by the Watch Tower Bible and Tract Society of Britain (“the society”) with which the congregation is affiliated.

During the year the congregation has achieved its objectives and continued to pursue its purposes by holding regular weekly meetings for the public worship of God and Bible study.

Further, most congregation members have assisted by sharing regularly in preaching the good news of God’s Kingdom and teaching principles of Christian living including respect for secular authority, persons and property; the maintenance of personal morality and family values; and other facets of practical Christianity.

The Hi-tech age plays an increasing part in our lives and in order to overcome language barriers and help with the teaching of the Bible and God’s Kingdom phones and tablets are increasingly more widely used. In addition your charity purchased a projector and screen as well as the necessary ancillary equipment for use in the Kingdom Hall.

## **Governance**

11. The affairs of the congregation are managed by the trustees who, as members of the charity, work closely together and meetings are called whenever required, but at least three times a year.  
All major decisions are made by formal resolutions at meetings of congregation members as provided for in the constitution.  
The trustees and all other persons engaged in the activities of the congregation have done so on an entirely voluntary, unpaid basis.

## **Review of Year and Financial Developments**

12. The congregation is funded by voluntary donations made by congregation members and others.  
Further, it is confirmed that the congregation’s accounts comply with the constitution and with the relevant statutory requirements.  
Throughout the year such funds have been used to provide facilities for the

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holding of the regular weekly meetings for worship and Bible study. Donations have been made by the congregation members towards the cost of circuit assemblies and other conventions held during the year.

Funds have also been donated to the society (and to other duly constituted congregations) to assist them in carrying out their related religious purposes.

The Annual Assets and Liabilities Statement at 31/3/15 confirms the cash assets of the congregation were as follows:

**Funds:**                      Cash in current accounts:     £15,831.89

13. These funds are held for the purposes of financing the future activities of the congregation, including the improvement of accommodation for the holding of meetings for worship and Bible study.

The Congregation continues to take advantage of the Gift Aid provision to claim back from the Government 25% of donations made by tax payers to the charity.

Outside of extraneous items the Charity's regular monthly expenditure stood at £660.00 at the end of the year under review. This was made up as follows: £70.00 goes to the World-wide work; £150.00 is sent to help Kingdom Hall and Assembly Hall Construction World-wide; £90.00 helps to support the use of the Assembly Hall at Bristol and £350.00 is set aside for our local Kingdom Hall Operating Committee to defray the costs of running our Kingdom Hall.

14.            **Property**
  - Kingdom Hall, River Way, Andover held in trust for the congregation by locally appointed trustees/The Kingdom Hall Trust.
  - Nos. 1 and 2 Kingdom Hall, the titles of which are held in trust for the congregation by The Kingdom Hall Trust.
15.            One of the duties of the Trustees is to ensure that the Kingdom Hall is maintained to a high standard and the generosity of the members of the congregation is to be commended for enabling important remedial work to be carried out.  
By the second week of August work on resurfacing the car park had been completed.

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Finally in all respects the congregation continues to co-operate closely with the other duly constituted congregations within the circuit and with the society for the common purpose of advancing Christianity by preaching the good news of God's Kingdom by Jesus Christ.

### **Internal controls:**

16. Proper controls and procedures are adhered to, so that the monthly financial reports accurately represent all transactions, are in balance and provide reasonable assurance that the finances are being used for their intended purpose. A competent person independently examines the accounts on a quarterly basis, using guidelines prepared by the society. The result is announced to the congregation.

### **Investment policy:**

17. The trustees have the power to invest in any way they see fit, but subject to the provisions of The Constitution. They will have regard to the soundness of the financial institution, and invest in harmony with Christian principles. Any funds that may be needed in the short term will be invested on that basis.

### **Reserves policy:**

18. The charity has a consistent income base through donations from congregation members, some of which is by tax-effective means. Based on this income, we can plan confidently with relatively small reserves. The policy is to ensure that we have free reserves on hand, not designated for specific purposes or otherwise committed, equivalent to not less than 3 months' working expenditure.

### **Risk management:**

19. The trustees actively review the major risks the charity faces and believe that by maintaining free reserves at the level stated in the reserves policy, combined with the internal audit programme, the charity will have sufficient resources in the event of adverse conditions. Established systems are in place to mitigate the significant risks.

20. Approved by the Trustees of the charity on 2<sup>nd</sup> June 2015

And signed on its behalf by:

Chairman: \_\_\_\_\_ (Jake Ballard)

Secretary: \_\_\_\_\_ (Denzil Smith)

**Registered Charity No. 1066971**

<b>Andover Anton Congregation of Jehovah's Witnesses</b>										
2014-2015										
	YTD	Apr*	May*	Jun*	Jul*	Aug*	Sep*	Oct*	Nov*	Dec
		<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>
<b>Opening Balance</b>	14,601.08	14,601.08	18,995.92	22,537.73	27,335.64	10,330.20	7,553.92	7,825.66	8,637.02	8,685.32
Adjustment to prior balances										
<b>Receipts</b>										
Contributions Congregation	5,266.90	1,460.40	410.50	210.00	400.00	770.00	60.00	1,165.00	271.00	160.00
Contributions by Standing Order	6,235.00	467.50	547.50	547.50	557.50	557.50	542.50	542.50	542.50	482.50
HMRC Gift Aid Repayment	2,938.50	0.00		2,938.50						
Gift Aid & Small donations(GA)	5,305.60	1,789.23	849.21	461.91	444.85	351.43	239.24	145.86	174.96	227.00
Coach Contribution	6,539.50	428.00	1,735.00	415.00	190.00	3,191.00	90.00	103.00	237.50	
Pioneer School & Br. Project	4,305.00	945.00	540.00	1,010.00	270.00		0.00			1,000.00
Contribution to the Car Park	960.00			40.00	820.00	100.00				
Funds return from OPSCOM & WT	2,100.00				2,100.00					
	33,650.50	5,090.13	4,082.21	5,622.91	4,782.35	4,969.93	931.74	1,956.36	1,225.96	1,869.50
<b>Expenditure</b>										
Regular Donations - Hants 2b	1,080.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
Visiting Speakers Expenses	115.00		30.00	15.00				10.00		
Printing Convention Leaflets	115.00									
Opscom Expens & Flat Council tax	196.66								196.66	
Kingdom Hall Project Account	19,494.23		0.40		19,000.00	493.83				
Pio Skl expenses & Br. Project	2,406.17				2,127.79	278.38	0.00			
2014 International Convention Fund	0.00									
Cong Resolution WWW	1,140.00	70.00	70.00	370.00	70.00	70.00	70.00	70.00	70.00	70.00
KHAA & KHCWW Res. And boxes	1,671.00				150.00	150.00	150.00	150.00	471.00	150.00
Travelling overseers assistance	0.00									
Opps Com Reg Payment	4,200.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00
Convention Coach	7,274.00					6,314.00		475.00		
Co Visit Expenses	185.29	185.29								
Funds on deposit with Branch Office	0.00									
	37,877.35	695.29	540.40	825.00	21,787.79	7,746.21	660.00	1,145.00	1,177.66	660.00



Jan	Feb	Mar
<u>2015</u>	<u>2015</u>	<u>2015</u>
9,894.82	10,104.32	10,133.72
140.00	100.00	120.00
482.50	462.50	502.50
197.00	201.90	223.01
10.00	40.00	100.00
40.00		500.00
869.50	804.40	1,445.51
90.00	90.00	90.00
		60.00
	115.00	
70.00	70.00	70.00
150.00	150.00	150.00
350.00	350.00	350.00
		485.00
660.00	775.00	1,205.00



10,104.32	10,133.72	10,374.23

<u><b>Andover Anton Congregation of Jehovah's Witnesses</b></u>			
<u><b>Assets and liabilities statement</b></u>			
<u><b>As at March 31st 2015</b></u>			
<u><b>Cash Assets</b></u>	<u><b>Unrestricted</b></u>	<u><b>OPSCOM</b></u>	<u><b>Total Funds</b></u>
Barclays bank Account	15831.89	4191.6	20023.49
Cash in hand			
<u><b>Total Cash Assets</b></u>			20023.49
<u><b>Other Monetary Assets</b></u>			
Gift Aid claim not yet received			
Investment Assets			
<u><b>Assets retained for the Charity's own use</b></u>			
Kingdom Hall	540,000		540,000
2 x Circuit Overseer apartments	250,000		250,000
Land for New Build			
	790,000		790,000
<u><b>Liabilities</b></u>			
Electricity bill to be paid			
Loan (repayable to Watchtower)			
Signed			
Date			
<u><b>Secretary for the Trustees of the Andover Anton Congregation of Jehovah's Witnesses</b></u>			

## INDEPENDENT EXAMINER'S NOTE FOR YEAR-END ACCOUNTS FOR ANDOVER ANTON CONGREGATION OF JEHOVAH'S WITNESSES

I have looked over the accounts of The Andover Anton Congregation of Jehovah's Witnesses for the year ended 31<sup>st</sup> March 2015 and found nothing untoward.

Anton Congregation shares the place of worship (Kingdom Hall) with another congregation, but is the title holder. An operations Committee is appointed by both congregations to care for the upkeep of the hall and grounds. Each congregation pays a monthly sum of £350 into the Operations Committee bank account to fund utilities and general maintenance. The Anton congregation combines the Operations Committee accounts into its own for the sake of final accounting.

My examination has included a review of the accounting records kept by the charity and as a result I have satisfied myself that the accounts have been audited each quarter by a responsible individual.

I confirm that the full set of monthly accounts has been made available to me for auditing purposes.

Chisoni Basse