

Registered number
515737

The Dudley Assembly Hall of Jehovah's Witnesses

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 August 2016**

Charles Stringer
Chartered Accountant
17 Frith Way
HINCKLEY
Leicestershire

The Dudley Assembly Hall of Jehovah's Witnesses
Charity Information

Trustees

	Appointed	Resigned
Luke Thomas	01/10/2015	
John Martin Sheppard		27/05/2016
Keith Tomlinson		27/05/2016
Frederick Collins		27/05/2016
Timothy Edward Pugh	27/05/2016	
Scott Graham Hackwood	27/05/2016	

Custodian trustee holding the title deeds

The Kingdom Hall Trust
The Ridgeway
LONDON
NW7 1RN

Hall manager

Luke Thomas

Independent examiner

Charles Stringer
Chartered Accountant
17 Frith Way
HINCKLEY
Leicestershire
LE10 0JE

Bankers

HSBC Bank Plc
226 High Street
DUDLEY
West Midlands
DY1 1PQ

Solicitors

Michael Hill Partnership
Top Hat Terrace
119 London Road
Leicester
LE2 0QT

Registered office

22 Castle Hill
DUDLEY
West Midlands
DY1 4QQ

Registered number

515737

The Dudley Assembly Hall of Jehovah's Witnesses

Registered number: 515737

Trustees' annual report

The trustees present their report and financial statements for the year ended 31 August 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

22 Castle Hill, Dudley, West Midlands, DY1 4QQ.

Names of the charity trustees who manage the charity

The following persons served as trustees during the year:

		Appointed	Resigned
Luke Thomas	Hall manager	01/10/2015	
John Martin Sheppard			27/05/2016
Keith Tomlinson			27/05/2016
Frederick Collins			27/05/2016
Timothy Edward Pugh		27/05/2016	
Scott Graham Hackwood		27/05/2016	

Custodian trustee

The Kingdom Hall Trust is the custodian trustee holding the title deeds to the freehold property of 22 Castle Hill, Dudley.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by a declaration of trust dated 24 February 1976. It is registered with the Charity Commission under charity number 515737.

Trustee selection method

New Trustees are appointed by the existing trustees. Those appointed are long standing Elders in congregations of Jehovah's Witnesses.

The affairs of the charity are managed by the trustees who work closely together and meetings are called whenever required and at least three times a year. All major decisions are made by formal resolutions of representatives of the congregations in the catchment area. Day to day matters are looked after by the hall manager.

Risk management

The trustees review the major risks the charity faces each financial year when preparing and updating the annual reports. We have developed systems to monitor and control these risks and to mitigate any impact they have on the charity in the future. These and other decisions are made at the regular trustee meetings.

Internal controls

Proper controls and procedures are adhered to so that the monthly financial reports accurately represent all transactions, are in balance and provide reasonable assurance that finances are being used for their intended purpose. The accounts are internally audited on a quarterly basis.

OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity set out in its governing document

The objects of the charity are to promote the Christian religion by providing halls for worship and meetings by congregations, circuits and other groups and gatherings of Jehovah's Witnesses. In order to provide these facilities on an ongoing basis, it is necessary to maintain the hall to a suitable standard.

Public benefit

Assemblies are open to the public with no admission fee. The assembly hall has hosted assemblies which have been attended by approximately 20,000 individuals from all backgrounds to live better lives based on the principles found in the Bible. This education hosted at these events involved the promotion of a happy family life, showing love for our neighbours and appropriate respect for government authorities.

In addition to English speaking delegates, we also provide the same education for Persian, Polish, Punjabi, Slovak and Sign Language groups.

The trustees confirm that they have taken into consideration Charity Commission guidance on public benefit in exercising their powers or duties.

The trustees are grateful for the many volunteers who assist in maintaining the hall in its excellent condition and those who assist in the running of the assemblies themselves. This also gives the volunteers the opportunity to share their skills with less experienced helpers.

ACHIEVEMENTS AND PERFORMANCE

Summary of main achievements during the year

During the year, the baptism pool was extensively refurbished, including the electrical controls. The Building Management system (BMS) continues to undergo refinement. During the year work was done to improve the BMS control over the Baptism Pool and security gates.

We continued to make improvements to the security and fire alarm systems. Audio visual systems are being maintained to the current standard, including replacement of monitors and TVs throughout the building.

New laundry equipment was installed to aid the cleaning department during events.

Flat 1 was extensively refurbished.

A defibrillator was purchased during the year and is now available for the benefit of all delegates, visitors and for those in the local community.

Plans for future periods

For the future, the preventative maintenance program instituted in 2015 continues to work well and is ensuring the highest standard of 'up-keep' to the building, fixtures, fittings and equipment.

Work will continue on the maintenance of the electrical systems and gas control systems.

Investigations are currently being undertaken to repair and restore the front building facia, especially with regard to the original tiles.

Work is planned on the main auditorium flooring to correct some damp issues and replace sections of affected flooring.

The Dudley Assembly Hall of Jehovah's Witnesses

Registered number: **515737**

Trustees' annual report

FINANCIAL REVIEW

The results are shown in the statement of financial activities. There was a deficit of incoming resources over those expended of £12,890, last year a deficit of £554,050.

Total funds amounted to £1,441,005, last year £1,453,895. There are no restricted funds.

Reserves policy

It is our policy to maintain sufficient reserves so that the hall will be effectively maintained and in a condition to serve the delegates in our catchment area. It is the policy of the trustees to have free reserves on hand of not less than four months working expenditure.

At the balance sheet date, free reserves represented 5 months of normal working expenditure.

Principle sources of funds

All funds come from the voluntary contributions made by attendees of the assemblies and other meetings sponsored by the hall.

This report was approved by the board on 14 April 2017 and signed on its behalf.

Tim Pugh

Trustee

**Independent examiner's report on the accounts
to the trustees of The Dudley Assembly Hall of Jehovah's Witnesses**

I report on the accounts of the charity for the year ended 31 August 2016 set out on pages 6 to 13.

**Respective
responsibilities
of the trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of
independent
examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's
statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Charles Stringer

Chartered Accountant
17 Frith Way
HINCKLEY
Leicestershire
LE10 0JE

14 April 2017

The Dudley Assembly Hall of Jehovah's Witnesses
Statement of financial activities
for the year ended 31 August 2016

	Note	2016 £	2015 £
Incoming resources	2	268,133	259,554
Resources expended		(281,023)	(813,604)
Net expenditure before investment gains	3	<u>(12,890)</u>	<u>(554,050)</u>
Net movement in funds		<u>(12,890)</u>	<u>(554,050)</u>
Reconciliation in funds:			
Total funds brought forward	11	1,453,895	2,007,945
Total funds carried forward		<u>1,441,005</u>	<u>1,453,895</u>

The Dudley Assembly Hall of Jehovah's Witnesses

Statement of financial position

31 August 2016

	Note	£	2016 £	£	2015 £
Fixed assets					
Tangible assets	5		1,348,298		1,402,163
Current assets					
Stocks	6	9,206		7,159	
Debtors	7	3,075		2,863	
Cash at bank and in hand		94,644		91,736	
		<u>106,925</u>		<u>101,758</u>	
Creditors: amounts falling due within one year	8	(14,218)		(50,026)	
Net current assets			<u>92,707</u>		<u>51,732</u>
Net assets			<u>1,441,005</u>		<u>1,453,895</u>
Reserves					
General reserve	11		1,441,005		1,453,895
Total charity funds			<u>1,441,005</u>		<u>1,453,895</u>

Luke Thomas

Trustee

Approved by the board on 14 April 2017

The Dudley Assembly Hall of Jehovah's Witnesses

Statement of cash flows

for the year ended 31 August 2016

	Note	2016 £	2015 £
Cash flow from operating activities			
Loss for the financial year		(12,890)	(554,050)
Adjustments for:			
Depreciation	5	49,740	52,892
Increase in stocks	6	(2,047)	(604)
Increase in debtors	7	(212)	(1,591)
(Decrease)/increase in creditors	8	<u>(35,808)</u>	<u>39,336</u>
		(1,217)	(464,017)
		<hr/>	<hr/>
Cash used in operating activities		<u>(1,217)</u>	<u>(464,017)</u>
Cash flow from investing activities			
Payments to acquire tangible fixed assets		-	(5,478)
Proceeds from sale of tangible fixed assets		4,125	-
		<hr/>	<hr/>
Cash generated by/(used in) investing activities		<u>4,125</u>	<u>(5,478)</u>
Net cash generated/(used)			
Cash used in operating activities		(1,217)	(464,017)
Cash generated by/(used in) investing activities		4,125	(5,478)
		<hr/>	<hr/>
Net cash generated/(used)		2,908	(469,495)
Cash and cash equivalents at 1 September		<u>91,736</u>	<u>561,231</u>
Cash and cash equivalents at 31 August 2016		<u>94,644</u>	<u>91,736</u>
Cash and cash equivalents comprise:			
Cash at bank		<u>94,644</u>	<u>91,736</u>

Notes to the accounts

for the year ended 31 August 2016

1 Summary of significant accounting policies

Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year. The transition to SORP (FRS 102) has not affected the reported financial position and performance.

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

the charity becomes entitled to the resources;

it is more likely than not that the trustees will receive the resources; and

the monetary value can be measured with sufficient reliability.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS102 SORP or FRS102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Notes to the accounts

for the year ended 31 August 2016

Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Freehold buildings	over 50 years
Equipment	over 5 - 15 years
Motor vehicles	over 5 - 15 years

Stocks

Stocks are measured at the lower of cost and estimated selling price. Cost is determined using the first in first out method.

Debtors

Short term debtors are measured at transaction price, less any impairment losses for bad and doubtful debts.

Creditors

Short term creditors are measured at transaction price. Long term loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Analysis of income

	2016	2015
	£	£
Donations: for the use of facilities		
Circuits using the assembly hall	248,159	243,948
Other voluntary contributions: Other contributions received	3,602	2,357
Tax refunds on gift aid receipts	<u>16,372</u>	<u>13,249</u>
	<u>268,133</u>	<u>259,554</u>
By geographical market:		
UK	<u>268,133</u>	<u>259,554</u>

All income received during the year was unrestricted.

The Dudley Assembly Hall of Jehovah's Witnesses

Notes to the accounts

for the year ended 31 August 2016

3 Analysis of expenditure	2016	2015
	£	£
Expenditure on raising funds	-	-
Expenditure on charitable activities:		
Grants to World Wide Work	129,919	627,639
Expenditure on support costs:		
Depreciation of owned fixed assets	49,740	52,892
Independent examiner's fees for external scrutiny	262	281
Key management personnel compensation (including trustees' emoluments)	-	3,309

4 Trustees' emoluments	2016	2015
	£	£
Emoluments	-	3,309
Highest paid trustee:		
Emoluments	-	3,309

Last year, Mr F Collins received remuneration for managing the assembly hall.

No trustees claimed or waived expenses during the year.

5 Tangible fixed assets

	Land and buildings	Equipment	Motor vehicles	Total
	<i>At valuation</i>	<i>At cost</i>	<i>At cost</i>	
	£	£	£	£
Cost or valuation				
At 1 September 2015	1,767,457	311,687	7,480	2,086,624
Disposals	-	-	(5,500)	(5,500)
At 31 August 2016	1,767,457	311,687	1,980	2,081,124
Depreciation				
At 1 September 2015	508,077	174,514	1,870	684,461
Charge for the year	24,000	25,245	495	49,740
On disposals	-	-	(1,375)	(1,375)
At 31 August 2016	532,077	199,759	990	732,826
Carrying amount				
At 31 August 2016	1,235,380	111,928	990	1,348,298
At 31 August 2015	1,259,380	137,173	5,610	1,402,163

The Dudley Assembly Hall of Jehovah's Witnesses

Notes to the accounts

for the year ended 31 August 2016

	2016 £	2015 £
Carrying amount of land and buildings on the cost basis since 1994.	<u>37,457</u>	<u>37,457</u>

The leasehold property comprising the hall and the surrounding land was purchased in 1976 and the freehold was purchased in 1981. The property was not originally capitalised. It was valued by Lee, Shaw & Millsum Chartered Surveyors of Stone Street, Dudley on 7 March 1994 on a depreciated replacement cost basis at £1,730,000. The freehold property included freehold land of £530,000 that is not depreciated.

The tangible fixed assets are all held or used by the charity and the trustees estimate that the current value of the land and building is in the region of £3,000,000, a surplus of £1,764,620.

The trustees have considered SORP (FRS102), and are of the opinion that it would be uneconomic and inappropriate use of the charity's funds to continue on a revaluation basis. Henceforth it is the charity's policy not to revalue fixed assets. The trustees believe that the valuation has not materially changed.

6 Stocks	2016 £	2015 £
Consumables	<u>9,206</u>	<u>7,159</u>

7 Analysis of debtors	2016 £	2015 £
Trade debtors	1,740	1,720
Prepayments and accrued income	<u>1,335</u>	<u>1,143</u>
	<u>3,075</u>	<u>2,863</u>

8 Analysis of creditors: amounts falling due within one year	2016 £	2015 £
Unsecured loan	3,000	3,000
Trade creditors	10,956	46,699
Accruals and deferred income	<u>262</u>	<u>327</u>
	<u>14,218</u>	<u>50,026</u>

9 Bible school for single brothers	2016 £	2015 £
At 1 September	-	20,133
Transfer to the General fund	-	(20,133)
At 31 August	<u>-</u>	<u>-</u>

The Dudley Assembly Hall of Jehovah's Witnesses

Notes to the accounts

for the year ended 31 August 2016

10 Unrestricted fund designated to replace fixed assets	2016	2015
	£	£
At 1 September	-	454,643
Transfer to the General fund	-	(454,643)
	<hr/> <hr/>	
At 31 August	<hr/> <hr/> -	-
11 General fund	2016	2015
	£	£
At 1 September	1,453,895	1,533,169
Deficit for the financial year	(12,890)	(554,050)
Transfers from funds no longer required	-	474,776
	<hr/> <hr/>	
At 31 August	<hr/> <hr/> 1,441,005	1,453,895

12 Related party transactions

There were no transactions with any related parties.

13 Presentation currency

The financial statements are presented in Sterling and are rounded to the nearest pound.

14 Legal form of entity and country of incorporation

The Dudley Assembly Hall of Jehovah's Witnesses is a charity governed by a declaration of trust and is registered in England.

15 Principal place of business

The address of the charity's registered office is:

22 Castle Hill
DUDLEY
West Midlands
DY1 4QQ

The Dudley Assembly Hall of Jehovah's Witnesses
**Detailed statement of financial activities
for the year ended 31 August 2016**

		2016		2015
		£		£
Incoming resources	100%	268,133	100%	259,554
Resources expended	105%	(281,023)	313%	(813,604)
Net expenditure	4.8%	<u>(12,890)</u>	213%	<u>(554,050)</u>
Net movement in funds	4.8%	<u>(12,890)</u>	213%	<u>(554,050)</u>

The Dudley Assembly Hall of Jehovah's Witnesses
Detailed statement of financial activities
for the year ended 31 August 2016

	2016 £		2015 £
Incoming resources			
Donations:			
for the use of facilities			
Circuits using the assembly hall	92.6% 248,159	94.0%	243,948
Other voluntary contributions:			
Other contributions received	1.3% 3,602	0.9%	2,357
Tax refunds on gift aid receipts	6.1% 16,372	5.1%	13,249
	<u>100% 268,133</u>	<u>100%</u>	<u>259,554</u>
Resources expended			
Grants and other donations:			
World Wide Work	129,919		627,639
	<u>48.5%</u>		<u>129,919</u>
	<u>242%</u>		<u>627,639</u>
Premises costs:			
Council tax	2,107		2,268
Water	106		71
Light and heat	28,528		33,420
Cleaning	12,510		7,764
Fire protection, security and first aid	1,554		712
Repairs and maintenance	35,928		62,170
	<u>30.1%</u>		<u>80,733</u>
	<u>41.0%</u>		<u>106,405</u>
General administrative expenses:			
Telephone and postage	3,484		2,778
Stationery and printing	1,389		2,741
Bank charges	64		-
Volunteer food	5,828		8,857
Reimbursement and hall administration	-		12,012
Equipment expensed	5,676		-
Depreciation	49,740		52,891
Loss on disposal	3,425		-
Sundry expenses	503		-
	<u>26.1%</u>	<u>30.5%</u>	<u>79,279</u>
	<u>105%</u>	<u>313%</u>	<u>813,604</u>
Legal and professional costs:			
Independent examiner's fees for external scrutiny	262		281
	<u>0.1%</u>	<u>0.1%</u>	<u>281</u>
	<u>105%</u>	<u>313%</u>	<u>813,604</u>
Net movement in funds	<u>-4.8%</u>	<u>-213%</u>	<u>(554,050)</u>